

Minutes of a meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE (NPJCC) held at Mountfield, Bridport on Monday 11 March 2019 at 2.00pm.

PRESENT: Councillors: Colin Baker (Bradpole Parish Council), Ian Bark (Bothenhampton & Walditch Parish Council, Chairman), Sarah Williams (Bridport Town Council), Paul Bowditch (Allington Parish Council) and Amanda Streatfield (Symondsburry Parish Council).

Also present: David Dixon (Project Manager and Community Initiatives Officer), Will Austin (Clerk to the Joint Committee), and Phyllida Culpin (Chair BANP Steering Group).

1. APOLOGIES

Apologies for absence were received from Cllr Phil Lathey (Allington PC).

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES

RECOMMENDED: that the notes of the inquorate meeting held on 7 February 2019 be agreed as a correct record, and that the recommendations therein be adopted by the NPJCC.

4. REGULATION 14 CONSULTATION – REVISIONS AND ADDITIONS

The Project Manager summarised amendments to the Housing Section of the draft Neighbourhood Plan which had been circulated prior to the meeting. He also detailed further changes tabled at the meeting. Members agreed to consider issues by exception.

Phyllida Culpin reported that comments of the public and WDDC had been incorporated following the Regulation 14 consultation, along with technical advice received from AECOM. Further research had also been carried out in support of housing policies. She advised that work on the Housing Needs Assessment was ongoing, and that lifestyle modelling was awaited.

Members considered each of the Housing policies and the supporting text in turn, and

RECOMMENDED: that the draft Housing section of the draft Bridport Area Neighbourhood Plan be agreed as presented, subject to:

- (i) Numbering changes as required;
- (ii) Policy H2(d) to become Policy H1(6); and
- (iii) The addition of wording from the Local Plan Review Policy HOUS2 to NP Policies H3 and H8.

AGREED: that the NPJCC thanks the Housing Group for their hard work in developing this draft.

AGREED: that an explanation of the percentage of affordable housing not shown in the NP policies be provided to Bradpole PC.

The Project Manager summarised editorial amendments to the NP projects. Members considered these and

RECOMMENDED: that the draft Neighbourhood Plan projects be agreed, subject to:

- (i) The removal of Project 15; and
- (ii) The addition of a project lead for Projects 17 and 18.

5. REGULATION 15 SUBMISSION

Items 5 (Regulation 15 Submission – AECOM Advice & Health Check) and 6 (Regulation 15 Submission – Final Document) were considered together.

The Project Manager reported that the Health Check would continue until 22 March 2019, and the final draft of the NP was scheduled for submission during the week beginning 25 March 2019. The draft would need to be approved by participating councils prior to submission, and any proposed changes would require a special meeting of the NPJCC. He suggested the NPJCC consider a delegation to the Chairman to agree any minor changes arising from the Health Check and consideration by councils.

The Project Manager advised that the Housing Needs Assessment would be circulated as soon as it had been updated. Members considered references to proposals for development at Watton Hill, and discussed the retention of design guidance included as Appendix A to the Regulation 14 draft.

AGREED: that there should be no mention of the Watton Hill proposals in the Housing Needs Assessment.

AGREED: that Appendix A be retained as drafted.

Cllr Colin Baker queried the incorporation of entry level exceptions sites, as he had noted that these were not permitted in Areas of Outstanding Natural Beauty. Phyllida Culpin advised that the assumption was that there would not be any such sites, and the reference would be removed from the glossary.

7. BUDGET

The Project Manager reported that there had been no change in the budgetary position since the previous report. A balance of £1,140.89 remained available, and quotes for the design and printing of the NP were within this budget.

AGREED: that the latest position on the budget be noted.

8. **OTHER INFORMATION UPDATE ITEMS INCLUDING DATE OF NEXT MEETINGS**

AGREED: that the next meeting of the Joint Committee be held on Wednesday 27 March 2019 at 10.00am.

The meeting closed at 3.52pm.