

Minutes of a meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE (NPJCC) held at Mountfield, Bridport on Wednesday 27 March 2019 at 10.00am.

PRESENT: Councillors: Colin Baker (Bradpole Parish Council), Ian Bark (Bothenhampton & Walditch Parish Council, Chairman), Sarah Williams (Bridport Town Council), Paul Bowditch (Allington Parish Council) and Amanda Streatfield (Symondsburry Parish Council).

Also present: David Dixon (Project Manager and Community Initiatives Officer), Will Austin (Clerk to the Joint Committee), and Phyllida Culpin (Chair BANP Steering Group).

1. APOLOGIES

Apologies for absence were received from Cllr Phil Lathey (Allington PC).

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES

RESOLVED: that, subject to amending the date of the meeting to correctly read "Monday 11 March 2019", the minutes of the meeting held on 11 March 2019 be agreed as a correct record.

4. REGULATION 15 SUBMISSION – AECOM Advice and Health Check

The Project Manager provided updates on the advice received from AECOM, and on comments received in respect of the Health Check. He advised that the AECOM advice would affect the supporting text of the document, but not the wording of policies. On the Health Check he reported:

- Minor changes had been made to ensure legal and consistent wording, and the revised NPPF date.
- The Condition Statement had been updated and along with the Consultation Report address many of the issues raised.
- The most significant change was to policy CF3, clarifying the use of the term 'significant'.
- Some policies had been identified as potentially not being development policies but the strength of community feeling was such that it was proposed these matters be determined by the examiner. The same proposal applied to the principal residence requirement.
- The term "in perpetuity" had been added as requested by Bradpole PC.
- A new project had been added, on the housing needs of older people.

Members considered the updates and discussed:

- The definition of "small numbers" for exception sites.

- NPJCC responsibilities and the need to identify the means of delivery for NPJCC-led projects.

The Project Manager further reported that:

- The intention was to send the document for printing by 5 April 2019, and to WDDC and Bradpole PC by 29 March 2019. An initial desk top publishing draft was displayed and the design and layout were well-received.
- The NPJCC Chair would sign off the document on 29 March 2019.
- A response to Bradpole PC's email of 25 March would include the final draft and responses to issues raised.
- Submission to WDDC would be followed by a period of public consultation by WDDC before onward submission to the examiner and then a referendum. The process could take 10 months.

The Town Clerk advised that approval by Bradpole PC would enable the document to be submitted. Any comments on supporting documents would be taken into account but these would not prevent submission.

RESOLVED: that the update of the Project Manager be noted.

5. REGULATION 15 SUBMISSION – FINAL DOCUMENT

This item had been covered in minute 4 above.

6. BUDGET

The Project Manager reported that there had been no change in the budgetary position since the previous report. A quotation for printing was £500 for 60 copies, and a further £500 for desk top publishing. Any further costs could be absorbed by a reserve held by Bridport Town Council.

Members highlighted the need for a budget for the promotion of the referendum.

AGREED: that the latest position on the budget be noted.

7. OTHER INFORMATION UPDATE ITEMS

Phyllida Culpin advised that the Steering Group was keen to be kept involved in the process.

The Project Manager advised that a media plan would be developed.

Members considered an invitation to the NPJCC to meet in private with Gladman Developments regarding a proposed development off Dottery Road. The request would be declined and the developer invited to a meeting in open session.

AGREED: that the next meeting of the Joint Committee be held following acceptance of the submission draft by Dorset Council.

Members offered their thanks and congratulations to the Steering Group and Chair for their hard work in getting the BANP to this point.

The meeting closed at 11.55am.