Will Austin Town Clerk

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To all Town Councillors

10 September 2019

Dear Councillor

A meeting of the Town Council is to be held in the **TOWN HALL**, Bridport on **Tuesday 17 September 2019 at 7:00 pm**, when it is proposed to transact the following agenda.

Yours sincerely

Town Clerk

The meeting is open to the public

AGENDA

OPEN PUBLIC FORUM

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts:

- 1. A public discussion on a particular issue of current interest. Items for discussion, which shall be introduced by a councillor, shall be agreed by a previous Council meeting. There will be no time limits on public contributions in this section of the Open Forum. Public contributions are welcome on the following subjects:
 - Proposals for use of The Grove, Rax Lane for commercial and community use, to include a presentation from a prospective tenant.
- 2. Public questions or statements, primarily in respect of other items on the agenda of the Town Council meeting, but also in the interests of wider public discussion.

Each question/contribution by a member of the public will not exceed three minutes in duration.

APOLOGIES

To receive apologies for absence submitted by Members.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest by members.

MINUTES

To confirm the minutes of the meeting of the Town Council held on 18 June 2019 (copy herewith).

4. QUESTIONS, IF ANY, PURSUANT TO STANDING ORDER 14(a and b) A member may ask the Leader of the Council or the chairmen of committees or the Town Clerk any question (not more than two in total) concerning the business of the Council, provided at least two days' notice is given in writing.

COMMITTEES

To receive and consider the minutes of the following meetings:

a. Planning 24 June 2019 (previously circulated)

b. Planning 29 July 2019 (previously circulated)

c. Planning 29 August 2019 (copy herewith)

d. Finance and 9 September 2019 (copy herewith)

General Purposes

Including the following recommendations:

(Min No.28) Financial Estimates 2019/20 – 1st Revision

RECOMMEND: that the 1st revision of the estimates for the year 2019/20 be

approved.

(Min No.34)

RECOMMEND: that the request for a memorial plaque to be installed above the

'horse trough' in West Bay be gratefully acknowledged and

politely declined.

e. Environment and

Social Wellbeing

4 September 2019

(copy herewith)

Including the following recommendations:

(Min No.19)

RECOMMEND: that the options identified in the Community Bus Feasibility

Study be incorporated into the review of the service.

6. REMEMBRANCE SUNDAY 2019 AND VE DAY 2020

To consider a report of the Town Clerk, ENCL: 3450.

BUDGET WORKING GROUP To consider a report of the Town Clerk, ENCL: 3451.

8. MEMBERSHIP OF COMMITTEES AND OUTSIDE BODIES To consider any changes to committee memberships and representatives on outside bodies. Town Clerk to report, to include one vacancy on the Planning Committee.

9. OPEN PUBLIC FORUM

To agree the issue for discussion at the next Open Public Forum at the Council meeting to be held on 19 November 2019.

10. COMMUNICATIONS

To receive such communications as the Town Mayor, <u>ENCL: 3449</u>, Leader of the Council and the Town Clerk may wish to report to Council.

The next meeting of Bridport Town Council will be on 19 November 2019