

Minutes of a meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE (NPJCC) held at Mountfield, Bridport on Thursday 29th August 2019 at 10.00am.

PRESENT: Councillors: Phil Lathey (Allington Parish Council), Colin Baker (Bradpole Parish Council), Chris Dobbs (Bothenhampton and Walditch Parish Council), Jim Basker (Bothenhampton and Walditch Parish Council), Ian Bark (Bridport Town Council) and Amanda Streatfeild (Symondsburry Parish Council).

Also present: Will Austin (Clerk to the Joint Committee), David Dixon (Project Manager and Community Initiatives Officer) and Mr Peter Wilson.

1. **APOLOGIES**

No apologies for absence were received.

2. **MINUTES**

RESOLVED: that the minutes of the meeting held on 27 March 2019 be agreed as a correct record.

RESOLVED: that the notes of inquorate meetings held on 4 July 2019 and 1 August 2019 be agreed as a correct record, and that the recommendations therein be adopted as decisions of the Neighbourhood Plan Joint Councils Committee.

RESOLVED: that the Town Clerk should communicate with all parish clerks regarding monitoring of the use of the Neighbourhood Plan, and that the Locality document be circulated.

3. **REGULATION 16 CONSULTATION**

The Project Manager advised that there was no new information to report beyond that reported at the previous meeting, and that the Regulation 16 process was now complete.

RESOLVED: that the report of the Project Manager be noted.

4. **RESPONSE TO QUESTIONS FROM THE BANP EXAMINER**

The Project Manager reported that the Examiner had raised two questions seeking clarification and further supporting information on principal residence and green spaces. This was encouraging as typically the Examiner would raise dozens of issues. Draft responses to the two questions had been drafted by Steering Group members in conjunction with the Project Manager, and had been circulated to JCC members prior to the meeting.

Members considered the draft responses and

RESOLVED: that the responses to the Examiner's questions be agreed as drafted, and submitted to the Examiner.

RESOLVED: that the Joint Councils Committee thanks Steering Group members and the Project Manager for their work in preparing the responses.

5. BUDGET

The Town Clerk reported that the available budget remained at £135.89 as reported at the previous meeting. No forthcoming expenditure had been identified.

RESOLVED: that the latest position on the budget be noted.

6. OTHER INFORMATION UPDATE ITEMS

Cllr Colin Baker reported that a website for a proposed development at Watton Hill showed a prospectus and promotional literature. The prospectus included a map, and advised that £0.5m was required for the planning process. It also noted that Dorset Council would contribute £50,000. Cllr Baker said he would be interested in seeing a minute confirming that contribution.

Members considered whether unauthorised development should be recorded as part of the BANP monitoring process. It was felt that this was information worth gathering and could provide support to parishes.

The Town Clerk reported that he had met with Roy Mathiesen regarding the Watton Hill proposals, at Mr Mathiesen's request. The Town Clerk had advised Mr Mathiesen to approach Bradpole Parish Council in the first instance as the land was within Bradpole parish.

7. DATE FOR NEXT AND FUTURE MEETINGS

The next meetings to be held on 10th October 2019 at 10.00am.

The Chairman reminded members of the need for a quorum. Cllr Phil Lathey reported that an incorrect email address had been used for circulation of documents to him for the previous three meetings, and asked that this be corrected as a matter of urgency.

The meeting closed at 10.55am.