

**Will Austin
Town Clerk**

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To all Town Councillors

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13 November 2019

Dear Councillor

Roger Greene, Solicitor at Dorset Council, will deliver a workshop on predetermination for one hour before Full Council on 19 November, starting at 5.45pm. Please make every effort to attend.

A meeting of the Town Council is to be held in the **TOWN HALL**, Bridport on **Tuesday 19 November 2019 at 7:00 pm**, when it is proposed to transact the following agenda.

Yours sincerely



Town Clerk

The meeting is open to the public

AGENDA

OPEN PUBLIC FORUM

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts:

1. A public discussion on a particular issue of current interest. Items for discussion, which shall be introduced by a councillor, shall be agreed by a previous Council meeting. There will be no time limits on public contributions in this section of the Open Forum. Public contributions are welcome on the following subjects:
 - Bus Station Plans
 - Bridport Community Bus
2. Public questions or statements, primarily in respect of other items on the agenda of the Town Council meeting, but also in the interests of wider public discussion. Each question/contribution by a member of the public will not exceed three minutes in duration.

1. APOLOGIES
To receive apologies for absence submitted by Members.
2. DECLARATIONS OF INTEREST
To receive any declarations of interest by members.
3. MINUTES
To confirm the minutes of the meeting of the Town Council held on 17 September 2019 ([copy herewith](#)).
4. STANDING ORDER 14(b)
Questions, if any, pursuant to Standing Order 14(b).
5. COMMITTEES
To receive and consider the minutes of the following meetings: -
 - a. **Planning** **25 September 2019** **([previously circulated](#))**
 - b. **Planning** **28 October 2019** **([copy herewith](#))**
 - c. **Finance and General purposes** **11 November 2019** **([copy herewith](#))**

Including the following recommendations:

(Min. No. 45)
RECOMMEND: **Bridport Town Council Five-Year Plan 2019-24**
That subject to the changes discussed by the committee, the draft Bridport Town Council Five Year Plan 2019-24 be approved for consultation.

[See ENCL: 3467 for the updated Plan.](#)

(Min No. 46)
RECOMMEND: **Climate Emergency Action Plan**
That an earmarked reserve of £100,000 to support the Climate Emergency Action Plan be approved from 2019-20.

(Min No. 47)
RECOMMEND: **Services administered by the Town Surveyor**

- (i) Delegated authority be given to the Town Surveyor to enter into agreement and purchase additional equipment for verge maintenance.
- (ii) £2,000 for feasibility work relating to the Old Dairy site be approved.
- (iii) Delegated authority is sought to enter into transfer agreements for parcels of land at the former railway line.

- (iv) The Town Clerk to respond to Dorset Coast Forum regarding the East Beach boardwalk project, and that the matter be considered by the Coastal Communities Team at the earliest opportunity.

(Min No. 49) Annual Governance & Accountability Return 2018/19

RECOMMEND: That the report and finding of the external auditor in respect of the Annual Governance and Accountability Return 2018/2019 be approved.

(Min No. 50) Internal Audit

RECOMMEND: That the report of the internal auditor be noted.

d. Environment and Social wellbeing 6 November 2019 ([copy herewith](#))

Including the following recommendations:

(Min No. 30) Climate Emergency Action Plan

RECOMMEND: That the draft Climate Emergency Action Plan be approved, subject to amendments taking account of issues raised by the committee; these amendments to be delegated to the Chairman and Clerk.

[See ENCL: 3468 for the updated Plan.](#)

(Min No. 31) Tree planting activities

RECOMMEND: That Town Council support for a tree nursery be approved.

That the Town Council signs the Woodland Trust Tree Charter.

(Min No. 32) Open Spaces Working Group

RECOMMEND: That Finance & General Purposes Committee be asked to approve a budget of £5,000 per annum for three years from 2020-21, to support the delivery of the Sculpture Trail project.

6. REPRESENTATIVES TO EXTERNAL ORGANISATIONS
To agree a representative to the Bridport Area Development Trust.
7. DORSET COUNCIL CORPORATE PLAN
To consider a response to a consultation by Dorset Council, [ENCL: 3469 \(draft plan\)](#) and [ENCL: 3470 \(supporting presentation\)](#).
8. OPEN PUBLIC FORUM
To agree the issue for discussion at the next Open Public Forum at the Council meeting to be held on 21 January 2020.

9. COMMUNICATIONS
To receive such communications as the Town Mayor, [ENCL: 3466](#),
Leader of the Council or the Town Clerk may wish to report.
10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
*"That in view of the confidential nature of the business about to be
transacted, it is advisable in the public interest that the public be
temporarily excluded and they are instructed to withdraw."*
11. ASSET TRANSFERS
To receive a verbal report from the Town Surveyor, and agree any
actions arising.

The next meeting of Bridport Town Council will be on 21 January 2020