

**Will Austin**  
**Town Clerk**

To: Members of the Finance and General  
Purposes Committee -  
Cllrs: Geoffrey Ackerman, Rose Allwork, Karen  
Hunt, Julian Jones, Gill Massey, Maggie Ray,  
Martin Ray, Anne Rickard and Sarah Williams.

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7 January 2020

Dear Town Councillor,

A meeting of the Finance and General Purposes Committee is to be held in Mountfield, Bridport on **Monday 13 January 2020 at 7.00pm** when the undermentioned business will be transacted:

Yours sincerely



Town Clerk

This meeting is open to the press and public

## **AGENDA**

### **PUBLIC FORUM**

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. **APOLOGIES**  
To receive apologies for absence submitted by Members.
2. **DECLARATIONS OF INTEREST**  
To receive any declarations of interest of members.

3. MINUTES  
To confirm the minutes of the meeting of the Committee held on 11 November 2019 (previously circulated, but enclosed for members of the Committee).
4. BEST VALUE AND SCRUTINY SUB COMMITTEE  
To receive the minutes of the meeting held on 3 December 2019 and to consider the recommendations therein (enclosed).
5. FINANCIAL ESTIMATES 2019/20 – 3rd REVISION  
To consider a report of the Town Clerk, [ENCL: 3477.](#)
6. BUDGET AND ESTIMATES 2020/21  
To consider a report of the Town Clerk, [ENCL: 3478.](#)
7. MEETINGS CALENDAR  
To consider a report of the Town Clerk, [ENCL: 3479.](#)
8. ENVIRONMENT & SOCIAL WELLBEING COMMITTEE  
To recommendations from the meeting held on 8 January 2020.
9. REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT AND APPOINTMENT OF AN INTERNAL AUDITOR FOR 2020/21  
To consider a report of the Town Clerk, ENCL: [3480.](#)
10. RISK ASSESSMENT AND MANAGEMENT: ANNUAL REVIEW  
To consider a report of the Town Clerk, [ENCL: 3481.](#)
11. SERVICES ADMINISTERED BY THE TOWN SURVEYOR  
To receive a report from the Town Surveyor on progress with asset transfers and other matters under his management, and agree any actions arising.
12. EVENTS 2020  
To consider a report of the Town Clerk, [ENCL: 3482.](#)
13. SCULPTURE TRAIL  
To consider a report of the Town Clerk, [ENCL: 3483.](#)
14. REPORTS FROM OUTSIDE BODIES  
To receive any updates within the remit of this Committee.
15. COMMUNICATIONS  
Town Clerk to report any matters for information.
16. PAYMENT OF ACCOUNTS  
List number 4 - 2019/20 will be laid on the table.

17. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*  
*"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."*
18. PROPERTY MATTERS  
Town Surveyor to report.

**The next meeting of the Committee will be on 16 March 2020**