

**Will Austin**  
**Town Clerk**

To: Members of the Finance and General  
Purposes Committee -  
Cllrs: Geoffrey Ackerman, Rose Allwork, Karen  
Hunt, Julian Jones, Gill Massey, Maggie Ray,  
Martin Ray, Anne Rickard and Sarah Williams

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9 March 2020

Dear Town Councillor,

You are summoned to attend a meeting of the Finance and General  
Purposes Committee to be held in Mountfield, Bridport on **Monday  
16 March 2020 at 7.00pm** when it is proposed to transact the  
following business.

Yours sincerely



Town Clerk

This meeting is open to the press and public

## **AGENDA**

### **PUBLIC FORUM**

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. **APOLOGIES**  
To receive apologies for absence submitted by Members.
2. **DECLARATIONS OF INTEREST**  
To receive any declarations of interest by members.

3. MINUTES

To confirm the minutes of the meeting of the Committee held on 13 January 2020 (previously circulated but enclosed for members of the Committee).

4. BEST VALUE AND SCRUTINY SUB COMMITTEE

To receive the minutes of the meeting held on 3 March 2020 (copy enclosed) including the following recommendations:

**Min 33 Investment Review 2019/20 and Strategy 2020/21 – RECOMMEND:**

- (1) that the investments made in 2019/20 be noted as in the report.
- (2) that the Investment Strategy be approved as drafted.

**Min 34 Asset Register –**

RECOMMEND: that the Asset Register be approved and the Town Clerk be given delegated authority to make any final amendments, before it is signed by the Chairman of the Finance and General Purposes Committee and the Town Clerk.

**Min 35 Standing Orders and Financial Regulations –**

RECOMMEND:

- (1) that the Council's Standing Orders be approved for use without amendment, pending a review taking account of updated model provisions.
- (2) that the Council's Financial Regulations be approved for use without amendment, pending a review taking account of updated model provisions.
- (3) that the model Standing Orders be adapted for Bridport Town Council during 2020/21, and presented to the Sub-Committee for approval.
- (4) that the model Financial Regulations be adapted for Bridport Town Council during 2020/21, and presented to the Sub-Committee for approval.

**Min 36 Community Grants – West Bay Car Boot Sale**

RECOMMEND: that the following awards for 2020 be approved:

<b>Organisation</b>	<b>Amount</b>
Bridport Youth Dance	£300
Dorset Blind Association	£250
Bridport Sea Cadets	£300
Bridport & District Citizens Advice	£500
Puncknowle, Swyre and West Bexington Village Hall Trust	£250
1st Charmouth Guides Note: Suggest approach Charmouth PC for remainder.	£125
Melplash Village Hall	£500
Bridport Community Orchard Group	£350
The Stepping Out Cancer Rehabilitation Community Group	£500
Bridport Community Shed	£250
Home-Start West Dorset	£500
Skills Training Bridport	£300

Bridport Gateway Club/West Dorset Mencap	£250
1st West Bay Sea Scouts Note: Request that boiler be electric not gas.	£100
Bridport Heritage Forum	£300
Bridport Child Contact Centre	£500
The Burrough Harmony Centre	£300
West Bay Discovery Centre (Bridport Area Development Trust)	£500
Chancery Trips	£500
Bridport Young Performers	£300
Allington Hill and Cooper's Wood & Field Community Group	£300
Bridport Area Tree Planting Campaign Note: Conditional on funding being ring-fenced for this project if the funding is held by Friends of the Earth.	£300
Salway Ash Primary School PTA	£300
BYPAT	£500
Transition Town Bridport Ltd.	£250
Loders Youth Club	£132
Total	£8,657

5. **MARKET & BUSINESS LIAISON WORKING GROUP**  
To receive the notes of the meeting held on 11 February 2020 (copy enclosed) included the following recommendations:
  - (1) that a further report be provided on possible changes to market fees.
  - (2) that the Dog Warden be consulted regarding dogs at Bridport Market.
6. **ENVIRONMENT & SOCIAL WELLBEING COMMITTEE**  
To consider any recommendations arising from the meeting of 11 March 2020.
7. **SERVICES ADMINISTERED BY THE TOWN SURVEYOR**  
To consider a report of the Town Surveyor, [ENCL: 3499](#).
8. **COMMUNITY BUS WORKING GROUP**  
Town Clerk to report.
9. **BUDGET 2019/20 – EARMARKING**  
Finance and Office Manager to report on potential funds to be earmarked from 2019/20 budgets.
10. **PENSIONS DISCRETIONS POLICY - REVIEW**  
To consider a report of the Town Clerk, [ENCL: 3500](#).
11. **DAPTC SUBSCRIPTION**  
To agree the renewal of the Town Council's annual subscription.
12. **REPORTS FROM OUTSIDE BODIES**  
To receive any updates within the remit of this Committee.

13. COMMUNICATONS

To receive any updates for information from the Chairman and Town Clerk.

14. PAYMENT OF ACCOUNTS

List number 5 - 2019/2020 will be laid on the table.

15. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."

16. PROPERTY AND LEASING MATTERS

Town Surveyor to report.

17. STAFFING UPDATE

Town Clerk to report.

**The next meeting of the Committee will be on 8 June 2020**