

**Will Austin
Town Clerk**

To: Members of the Finance and General
Purposes Committee -
Cllrs: Geoffrey Ackerman, Rose Allwork,
Karen Hunt, Julian Jones, Gill Massey,
Maggie Ray, Martin Ray, Anne Rickard and
Sarah Williams

Mountfield
Bridport
DT6 3JP
Phone 01308 456722
e-mail: [Will.Austin@bridport-
tc.gov.uk](mailto:Will.Austin@bridport-tc.gov.uk)

(Copy for information to other Members of the
Town Council)

14 September 2020

Dear Town Councillor,

A meeting of the Finance & General Purposes Committee will be held
virtually on **Monday 21 September 2020 at 5.30pm** when it is
proposed to transact the following business.

Please join the meeting from your computer, tablet or smartphone at
<https://global.gotomeeting.com/join/351086565>.

You can also dial in using your phone:

Tel: 020 3713 5011

One-touch: <tel:+442037135011,,351086565#>

Access Code: 351-086-565

New to GoToMeeting? Get the app now and be ready when the
meeting starts: <https://global.gotomeeting.com/install/351086565>.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Will Austin', with a large, sweeping flourish extending to the right.

Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. **APOLOGIES**
To receive apologies for absence submitted by Members.
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest by members.
3. **MINUTES**
To confirm the minutes of the meeting of the Committee held on 8 June 2020 (previously circulated but enclosed for members of the Committee).
4. **BEST VALUE AND SCRUTINY SUB COMMITTEE**
To receive the minutes of the meeting held on 8 September 2020 and to consider the recommendations therein (enclosed).
5. **FINANCIAL ESTIMATES 2020/21 – 1st REVISION**
To consider a report of the Town Clerk, ENCL: 3534.
6. **BUDGET PLANNING 2021/22**
To consider a report of the Town Clerk, ENCL: 3535.
7. **EXTERNAL AUDIT 2019/20**
Town Clerk to report.
8. **SERVICES ADMINISTERED BY THE TOWN SURVEYOR**
Town Surveyor to report, including but not limited to:
 - Tree house at St Mary's Primary School
 - St Mary's Play Area
 - Market Yearbook
 - Sitting Out Licences
 - Remembrance
 - Bridport Market
 - Bucky Doo SquareMembers to agree any actions arising. ENCL: 3537.

9. TOWN COUNCIL INVESTMENT WITH CCLA
Town Clerk to report.
10. COVID-19 IMPACT
Town Clerk to report.
11. REPORTS FROM OUTSIDE BODIES
To receive any updates from outside bodies within the remit of this committee.
12. COMMUNICATIONS
Town Clerk to report any matters for information.
13. PAYMENT OF ACCOUNTS
To approve List Number 1 – 2020/2021, [ENCL: 3536](#).
14. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."
15. TOWN COUNCIL LEASES
Town Surveyor to report. Members to agree any actions arising.

The next meeting of the Committee will be on 9 November 2020