

**Will Austin  
Town Clerk**

To: Members of the Finance and General  
Purposes Committee -  
Cllrs: Geoffrey Ackerman, Rose Allwork,  
Karen Hunt, Julian Jones, Gill Massey,  
Maggie Ray, Martin Ray, Anne Rickard and  
Sarah Williams

Mountfield  
Bridport  
DT6 3JP  
Phone 01308 456722

e-mail: [Will.Austin@bridport-  
tc.gov.uk](mailto:Will.Austin@bridport-tc.gov.uk)

(Copy for information to other Members of the  
Town Council)

3 November 2020

Dear Town Councillor,

A meeting of the Finance and General Purposes Committee is to be held virtually on **Monday 9 November 2020 at 5.30pm** when it is proposed to transact the following business.

Please join the meeting from your computer, tablet or smartphone at <https://global.gotomeeting.com/join/504458717>

You can also dial in using your phone, tel: 0330 221 0088 (one-touch enabled phones: <tel:+443302210088,504458717#>), access code: 504-458-717.

New to GoToMeeting? Get the app now and be ready when the meeting starts: <https://global.gotomeeting.com/install/504458717>

Yours sincerely



Town Clerk

This meeting is open to the press and public

## **AGENDA**

### **PUBLIC FORUM**

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. APOLOGIES  
To receive apologies for absence submitted by Members.
2. DECLARATIONS OF INTEREST  
To receive any declarations of interest by members.
3. MINUTES  
To confirm the minutes of the meeting of the Committee held on 21 September 2020 ([copy enclosed for members of the committee](#)).
4. MARKET & BUSINESS LIAISON WORKING GROUP  
To receive the notes of the 20 October 2020 meeting ([enclosed](#)).
5. FINANCIAL ESTIMATES 2020/2021 – 2nd REVISION  
To consider a report of the Town Clerk, [ENCL: 3558](#).
6. SERVICES ADMINISTERED BY THE TOWN SURVEYOR  
To consider a report of the Town Clerk, [ENCL: 3559](#).
7. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2019/2020  
To consider a report of the Town Clerk, [ENCL: 3560](#).
8. BUDGET WORKING GROUP  
Town Clerk to report.
9. TOWN CRIER ENGAGEMENTS  
To consider a report of the Town Clerk, [ENCL: 3561](#).
10. REPORTS FROM OUTSIDE BODIES (1)  
To receive any updates from outside bodies within the remit of this committee.
11. ANNOUNCEMENTS  
To receive Council announcements from the Leader and the Town Clerk, and Mayoralty matters from the Town Mayor.
12. PAYMENT OF ACCOUNTS  
To approve list number 3 - 2020/2021, [ENCL: 3563](#).
13. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*  
*"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."*
14. PROPERTY MATTERS  
Town Surveyor to report. To agree any actions arising.

15. CAR PARKING CHARGES  
Town Clerk to report. To agree any actions arising.
16. TOWN COUNCIL CHARITY  
To consider a report of the Town Clerk, ENCL: 3562, and agree any actions arising.
17. REPORTS FROM OUTSIDE BODIES (2)  
Cllr Sarah Carney and Town Clerk to report. To agree any actions arising.

**The next meeting of the Committee will be on 11 January 2021**