Will Austin Town Clerk

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To all Town Councillors

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10 November 2020

Dear Councillor

A meeting of the Town Council is to be held virtually on **Tuesday 17 November 2020 at 7:00pm**, when it is proposed to transact the following agenda.

Please join the meeting from your computer, tablet or smartphone at <u>https://global.gotomeeting.com/join/558139565</u>. You can also dial in using your phone, tel. 020 3713 5011 (one-touch phones: <u>tel:+442037135011,,558139565#</u>), access code: 558-139-565.

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Yours sincerely

Town Clerk The meeting is open to the public

<u>AGENDA</u>

OPEN PUBLIC FORUM

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts:

 A public discussion on a particular issue of current interest. Items for discussion, which shall be introduced by a councillor, shall be agreed by a previous Council meeting. There will be no time limits on public contributions in this section of the Open Forum. Public contributions are welcome on the following subject: Policing in Bridport and Dorset. The Police & Crime Commissioner will attend for this item. Public questions or statements, primarily in respect of other items on the agenda of the Town Council meeting, but also in the interests of wider public discussion. Each question/contribution by a member of the public will not exceed three minutes in duration.

- 1. APOLOGIES To receive apologies for absence submitted by Members.
- 2. DECLARATIONS OF INTEREST To receive any declarations of interest by members.
- MINUTES To confirm the minutes of the meeting of the Town Council held on 29 September 2020 (<u>copy herewith</u>).
- 4. STANDING ORDER 14(b) Questions, if any, pursuant to Standing Order 14(b).
- COMMITTEES To receive and consider the minutes of the following meetings: -
- a. Planning 26 October 2020 (copy herewith)
- b. Finance and General 9 November 2020 (<u>copy herewith</u>) Purposes

Including the following recommendations:

- (Min. No. 36)Financial Estimates 2020/2021 2nd RevisionRECOMMEND:that the 2nd revision of the estimates for the year
2020/2021 be approved.
- (Min No. 37)Services Administered by the Town SurveyorRECOMMEND:(i) that a grant of £5,000 per annum be agreed to 2020Skate & Ride, pro rata for the remainder of 2020-21 and
for three further years and subject to an agreed Service
Level Agreement, delegated to the Chairman of the
committee and the Town Surveyor.

(v) that £50,000 be released from the climate emergency reserve for the Plottingham Car Park Solar Panels project.

(vi) that the sale of access strips to the Old Railway Line, delegated to Town Surveyor, be approved.

(vii) that the Outdoor Skate Park project be authorised to proceed and the available reserve funding be committed as match funding.

(Min No. 38) RECOMMEND: Annual Governance & Accountability Return 2019/20 that the report and finding of the external auditor in respect of the Annual Governance and Accountability Return 2019/20 be approved.

(Min No. 47)
RECOMMEND:
(i) that a working group be established to consider the matter further, comprising Cllrs Rose Allwork, Sarah Carney, Karen Hunt, Maggie Ray and Sarah Williams.

(ii) that accounting advice be obtained.

(iii) that a further report be provided to Full Council in January 2021.

- c. Environment and Social 4 November 2020 (<u>copy herewith</u>) wellbeing
- COMMUNITY GOVERNANCE To consider a report of the Town Clerk, <u>ENCL: 3564</u>.
- OPEN PUBLIC FORUM To agree the issue for discussion at the next Open Public Forum at the Council meeting to be held on 19 January 2021.
- 8. COMMUNICATIONS To receive such communications as the Town Mayor, <u>ENCL: 3565</u>, Leader of the Council or the Town Clerk may wish to report.

The next meeting of Bridport Town Council will be on 19 January 2021