

**Will Austin  
Town Clerk**

To: Members of the Finance and General  
Purposes Committee -  
Cllrs: Geoffrey Ackerman, Rose Allwork,  
Karen Hunt, Julian Jones, Gill Massey,  
Maggie Ray, Martin Ray, Anne Rickard and  
Sarah Williams

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(Copy for information to other members of the  
Town Council)

18 March 2021

Dear Town Councillor,

You are summoned to attend a **special meeting** of the Finance and  
General Purposes Committee to be held virtually on **Wednesday  
24 March 2021 at 5.30pm** when it is proposed to transact the following  
business.

Please join the meeting from your computer, tablet or smartphone at  
<https://global.gotomeeting.com/join/426978461>. You can also dial in  
using your phone, tel. 020 3713 5011, access code: 426-978-461.

New to GoToMeeting? Get the app now and be ready when your first  
meeting starts: <https://global.gotomeeting.com/install/426978461>

Yours sincerely



Town Clerk

### **AGENDA**

1. APOLOGIES  
To receive apologies for absence submitted by Members.
2. DECLARATIONS OF INTEREST  
To receive any declarations of interest by members.
3. MINUTES  
To confirm the minutes of the meeting of the Committee held on  
15 March 2021 ([enclosed](#)).

4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
*"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."*
5. COMPLAINTS PROCEDURE – STAGE 4  
To consider a complaint at Stage 4 of the Council's Complaints Procedure.
6. COMPLAINTS PROCEDURE  
To consider guidance from the Monitoring Officer, and agree any actions arising.

**The next meeting of the Committee will be held on 14 June 2021**