



# Bridport Town Council

**Will Austin  
Town Clerk**

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To all Town Councillors

29 April 2021

Dear Councillor,

The ANNUAL MEETING of the Town Council, to be held virtually on **Thursday 6 May 2021 at 7:00pm**, when it is proposed to transact the undermentioned business.

Please join the meeting from your computer, tablet or smartphone at <https://global.gotomeeting.com/join/297809437>. You can also dial in using your phone, tel. 020 3713 5028, access code: 297-809-437.

New to GoToMeeting? Get the app now and be ready when the meeting starts: <https://global.gotomeeting.com/install/297809437>

Yours sincerely

Town Clerk

The meeting is open to the public

## **AGENDA**

1. ELECTION OF TOWN MAYOR (Chairman of the Council) for the ensuing municipal year 2021/22 and receive the declaration of acceptance of office, [ENCL: 3611](#).

2. APOLOGIES  
To receive apologies for absence submitted by Members.
3. DECLARATIONS OF INTEREST  
To receive any declarations of interest by members.
4. ELECTION OF DEPUTY TOWN MAYOR (Vice-Chairman of the Council)  
for the ensuing municipal year 2021/22 and receive the declaration of acceptance of office, [ENCL: 3611](#).
5. ELECTION OF THE LEADER OF THE TOWN COUNCIL  
for the ensuing municipal year 2021/22 and receive the declaration of acceptance of office, [ENCL: 3611](#).
6. MINUTES  
To confirm the minutes of the meeting of the Town Council held on 30 March 2021 ([copy herewith](#)).
7. COMMITTEES  
To receive and consider the minutes of the following meeting:
  - a. **Planning** **26 April 2020** ([copy herewith](#))
8. STANDING ORDER 14(b)  
Questions, if any, pursuant to Standing Order 14(b).
9. APPOINTMENT OF COMMITTEES, SUB COMMITTEES, WORKING GROUPS AND DELEGATION OF FUNCTIONS FOR 2021/22  
To establish committees, sub-committees and working groups for the ensuing municipal year 2021/22 and agree their terms of reference and delegations as set out in the Town Council's Constitution, [ENCL: 3612](#).
10. MEMBERSHIP OF COMMITTEES, SUB COMMITTEES, WORKING GROUPS FOR 2021/22  
To appoint to member level bodies established under item 9 above, [ENCL: 3613](#).
11. STANDING ORDERS AND FINANCIAL REGULATIONS  
To confirm that the existing Council Standing Orders and Financial Regulations will apply for 2021/22, and the Town Clerk bring forward proposals to a future Council meeting for review.
12. MEETINGS CALENDAR 2021/22  
To confirm the calendar of meetings for 2021/22, [ENCL: 3614](#).
13. BRIDPORT COMMUNITIES TRUST  
To consider a report of the Town Clerk, [ENCL: 3615](#), and agree any actions arising.

14. BRIDPORT AREA DEVELOPMENT TRUST

To receive a presentation on the Literary and Scientific Institute from a representatives of the Bridport Area Development Trust and other stakeholders, and agree any actions arising.

15. ANNOUNCEMENTS

To receive such communications as the Town Mayor, [ENCL: 3616](#), Leader of the Council and the Town Clerk may wish to report to Council.

**The next ordinary meeting of Bridport Town Council will be held on 22 June 2021.**