

**Will Austin
Town Clerk**

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To Members of the Best Value and Scrutiny
Sub Committee: Cllrs: Geoffrey Ackerman,
Sandra Brown, Sarah Carney, Barry Irvine,
Ros Kayes, Maggie Ray, Martin Ray,
Anne Rickard and Steve Williams.

(Copy for information to other Members of
the Town Council)

1 June 2021

Dear Town Councillor,

A meeting of the Best Value and Scrutiny Sub Committee is to be
on **Tuesday 8 June 2021 at 11.00am, in the Committee Room,
Mountfield**, when it is proposed to transact the following business.
Due to Covid-19 restrictions, limited spaces will be available for
public attendance. These can be reserved on a first come, first
served basis, by contacting the Town Clerk.

Members of the public may also attend virtually, from your
computer, tablet or smartphone at
<https://global.gotomeeting.com/join/662099221>. You can also dial
in, tel. 0330 221 0088, access code 662-099-221.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

1. ELECTION OF CHAIRMAN
To elect a Chairman of the Sub Committee for the ensuing
Municipal Year 2021/2022.

PUBLIC FORUM

Prior to the remainder of the Sub Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Best Value and Scrutiny Sub Committee meeting.

2. APOLOGIES
To receive apologies for absence submitted by members.
3. DECLARATIONS OF INTEREST
To receive any declarations of interest submitted by members.
4. MINUTES
To confirm the minutes of the meeting of the Sub Committee held 2 March 2021 ([copy enclosed](#)).
5. INTERNAL AUDIT AND ANNUAL ACCOUNTS 2020/21
Town Clerk to report on any issues raised by the Internal Auditor on 27 May 2021, [ENCL: 3623](#).
6. ANNUAL REPORT
To consider the Town Council's draft Annual Report, [ENCL: 3624](#).
7. TOWN COUNCIL FIVE-YEAR PLAN REVIEW
Town Clerk to report on the impact of COVID-19. To agree any actions arising.
8. GRANTS 2021/22 AND SLA REVIEWS
Town Clerk to report on the timetable and process.
9. INSURANCE RENEWAL
Town Clerk to report on arrangements for the annual renewal of the Town Council's insurance policy.
10. STANDING ORDERS AND FINANCIAL REGULATIONS
To agree a process for review, including any necessary working groups.
11. BRIDPORT COMMUNITIES TRUST
Town Clerk to report verbally on the creation of the Trust, and to agree any actions arising.

12. LOCAL AUTHORITY REMOTE MEETINGS
To consider responding to a government consultation, [ENCL: 3625](#), and agree any actions.
13. FUTURE REPORTS
To agree any reports to be submitted to future meetings.
14. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
To resolve: “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw”.
15. REPRESENTATION ON AN EXTERNAL BODY
To receive a verbal report from the Chairman, and to agree any actions arising.

The next meeting of this Sub Committee will be held on 7 September 2021.