

**Will Austin
Town Clerk**

To: Members of the Finance and General
Purposes Committee -
Cllrs: Geoffrey Ackerman, Rose Allwork,
Karen Hunt, Julian Jones, Gill Massey,
Maggie Ray, Martin Ray, Anne Rickard and
Sarah Williams

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(Copy for information to other Members of the
Town Council)

7 September 2021

Dear Town Councillor,

A meeting of the Finance and General Purposes Committee will be held virtually on **Monday 13 September 2021 at 7.00pm** when it is proposed to transact the following business. Please join the meeting from your computer, tablet or smartphone at:

<https://us06web.zoom.us/j/84930676167?pwd=ZHE4L3k4UGwzT1Q0TWQvNUFLcTRZUT09>, Meeting ID: 849 3067 6167, Passcode: 035564.

For councillors and members of the public unable to join the virtual meeting, limited spaces are available for attendance at Mountfield, Rax Lane, Bridport, only by prior arrangement with the Town Clerk.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. APOLOGIES
To receive apologies for absence submitted by Members.
2. DECLARATIONS OF INTEREST
To receive any declarations of interest by members.
3. MINUTES
To confirm the minutes of the meeting of the Committee held on 14 June 2021 (previously circulated, but [enclosed](#) for members of the Committee).
4. BEST VALUE AND SCRUTINY SUB COMMITTEE
To receive the minutes of the meeting held on 7 September 2021 and to consider the recommendations therein ([enclosed](#)).
5. FINANCIAL ESTIMATES 2021/22 – 1st REVISION
To consider a report of the Town Clerk, [ENCL: 3652](#).
6. BUDGET PLANNING 2022/23
To consider a report of the Town Clerk, [ENCL: 3653](#).
7. EXTERNAL AUDIT 2020/21
To consider a report of the Town Clerk, [ENCL: 3654](#).
8. SERVICES ADMINISTERED BY THE TOWN SURVEYOR
To consider a report of the Town Clerk, [ENCL: 3655](#).
9. REPORTS FROM OUTSIDE BODIES
To receive any updates from outside bodies within the remit of this committee.
10. COMMUNICATIONS
Town Clerk to report any matters for information.
11. PAYMENT OF ACCOUNTS
To approve List Number 2 – 2021/2022, [ENCL: 3656](#).
12. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."
13. STAFFING MATTERS
To consider a report of the Town Clerk and agree any actions arising.
14. PROPERTY MATTERS
To consider terms for a tenancy renewal. Town Surveyor to report.

The next meeting of the Committee will be on 8 November 2021