Will Austin Town Clerk

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To all Town Councillors

14 September 2021

**Dear Councillor** 

A meeting of the Town Council will be held virtually on **Tuesday 21 September 2021** at **7.00pm** when it is proposed to transact the following business.

Please join the meeting from your computer, tablet or smartphone at <a href="https://us06web.zoom.us/j/82049169697?pwd=UEJKNVISNTIjQ3lLeElsVnBVYTIKZz09">https://us06web.zoom.us/j/82049169697?pwd=UEJKNVISNTIjQ3lLeElsVnBVYTIKZz09</a>, Meeting ID: 820 4916 9697, Passcode: 100569. Or dial in on 0203 481 5240/0203 901 7895.

For councillors and members of the public unable to join the virtual meeting, limited spaces are available for attendance at Mountfield, Rax Lane, Bridport, only by prior arrangement with the Town Clerk.

Yours sincerely

Town Clerk

The meeting is open to the public

# **AGENDA**

### **OPEN PUBLIC FORUM**

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts:

1. A public discussion on a particular issue of current interest. Items for discussion, which shall be introduced by a councillor, shall be agreed by a previous Council meeting. There will be no time limits on public contributions in this section of the Open Forum. Public contributions are welcome on the following subject: Review of Community Governance. This replaces, due to urgency, the previously agreed subject of the Access & Movement Study. 2. Public questions or statements, primarily in respect of other items on the agenda of the Town Council meeting, but also in the interests of wider public discussion.

Each question/contribution by a member of the public will not exceed three minutes in duration.

# APOLOGIES

To receive apologies for absence submitted by Members.

### 2. DECLARATIONS OF INTEREST

To receive any declarations of interest by members.

# 3. MINUTES

To confirm the minutes of the meeting of the Town Council held on 22 June 2021 (copy herewith).

4. QUESTIONS, IF ANY, PURSUANT TO STANDING ORDER 14(a and b) A member may ask the Leader of the Council or the chairmen of committees or the Town Clerk any question (not more than two in total) concerning the business of the Council, provided at least two days' notice is given in writing.

### 5. COMMITTEES

To receive and consider the minutes of the following meetings:

a.	Planning	28 June 2021	(previously circulated)
b.	Planning	26 July 2021	(previously circulated)
C.	Planning	6 September 2021	(previously circulated)

d. Finance and 13 September 2021 (copy herewith)
General Purposes

Including the following recommendations:

(Min No.25) Financial Estimates 2021/22 – 1<sup>st</sup> Revision

RECOMMEND: that the 1st revision of the estimates for the year 2021/22 be

approved.

(Min No.27) External Audit 2020/21

RECOMMEND: that the report and finding of the external auditor in respect of

the Annual Governance and Accountability Return 2020/2021

be approved.

# e. Environment and Social Wellbeing

8 September 2021

(copy herewith)

Including the following recommendation:

Min No.19 <u>Torchlight Procession Petition</u>

RECOMMEND: that the Town Council strongly supports the petition of the

Bridport Carnival Committee to save the Torchlight Procession, and will promote it publicly and issue a statement of support.

### INTEGRATED CARE SYSTEM

To note and approve the deferral of discussion of this item, previously agreed for inclusion by Full Council on 22 June 2021.

# 7. REVIEW OF COMMUNITY GOVERNANCE

To consider a report of the Town Clerk, <u>ENCL: 3658</u>, and agree any actions arising.

### 8. OPEN PUBLIC FORUM

To agree the issue for discussion at the next Open Public Forum at the Council meeting to be held on 16 November 2021.

### BUDGET WORKING GROUP

To agree any further nominations to the Budget Working Group, pursuant to Minute 26 of the Finance & General Purposes Committee meeting of 13 September 2021.

#### 10. COMMUNICATIONS

To receive such communications as the Town Mayor, <u>ENCL: 3659</u>, Leader of the Council and the Town Clerk may wish to report to Council.

The next meeting of Bridport Town Council will be on 16 November 2021