

**Will Austin  
Town Clerk**

To: Members of the Finance and General  
Purposes Committee -  
Cllrs: Geoffrey Ackerman, Rose Allwork,  
Karen Hunt, Julian Jones, Gill Massey,  
Maggie Ray, Martin Ray, Anne Rickard and  
Sarah Williams

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(Copy for information to other Members of the  
Town Council)

2 November 2021

Dear Town Councillor,

A meeting of the Finance and General Purposes Committee is to be held at Mountfield, Bridport on **Monday 8 November 2021 at 7.00pm** when it is proposed to transact the following business. Due to Covid-19 restrictions, limited spaces will be available for public attendance. These can be reserved on a first come, first served basis, by contacting the Town Clerk.

Members of the public may also attend virtually at:  
[https://us06web.zoom.us/j/87946526436?pwd=dmdvL1hMaFBBrbVp2M  
XA1TWFqbE91dz09](https://us06web.zoom.us/j/87946526436?pwd=dmdvL1hMaFBBrbVp2MXA1TWFqbE91dz09), Meeting ID: 879 4652 6436, Passcode: 955988.

Yours sincerely



Town Clerk

This meeting is open to the press and public

### **AGENDA**

#### **PUBLIC FORUM**

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. APOLOGIES  
To receive apologies for absence submitted by Members.
2. DECLARATIONS OF INTEREST  
To receive any declarations of interest by members.
3. MINUTES  
To confirm the minutes of the meeting of the Committee held on 13 September 2021 ([copy enclosed](#) for members of the committee).
4. MARKET & BUSINESS LIAISON WORKING GROUP  
To receive the notes of the 19 October 2021 meeting ([enclosed](#)).
5. FINANCIAL ESTIMATES 2021/2022 – 2nd REVISION  
To consider a report of the Town Clerk, [ENCL: 3665](#).
6. SERVICES ADMINISTERED BY THE TOWN SURVEYOR  
Town Surveyor to report on projects and services, including, but not limited to:
  - Mural projects
  - Plottingham Fields
  - Tennis Courts
  - Bus Station
  - Sunny Days Nursery
  - Asker Meadows
  - Court Orchard Play Area
  - Christmas Cheerand to agree any actions arising.
7. BUDGET WORKING GROUP  
Town Clerk to report.
8. REPRESENTATIVES TO OUTSIDE BODIES  
To agree Town Council representatives to Bridport Museum Trust and Bridport & District Twinning Association, following the resignation of Cllr Ackerman from these positions.
9. TOWN COUNCIL GRANTS TO LARGER BODIES  
Town Clerk to report on Service Level Agreement review meetings held with recipient bodies.
10. REPORTS FROM OUTSIDE BODIES  
To receive any updates from outside bodies within the remit of this committee.

11. COUNCIL MEETING PAPERS  
Town Clerk to report on measures to reduce paper usage and costs, and to agree any actions arising.
12. TOWN CRIER'S REPORT  
To receive details of the Town Crier's engagements from 1 November 2020 to 31 October 2021, [ENCL: 3667.](#)
13. ANNOUNCEMENTS  
To receive Council announcements from the Leader and the Town Clerk, and Mayoralty matters from the Town Mayor.
14. PAYMENT OF ACCOUNTS  
To approve list number 3 - 2021/2022, [ENCL: 3666.](#)

**The next meeting of the Committee will be on 17 January 2022**