

Minutes of a meeting of the NEIGHBOURHOOD PLAN JOINT COUNCILS COMMITTEE (NPJCC) held at Mountfield, Bridport on Thursday 2 September 2021 at 10.00am.

PRESENT: Councillors: Pelham Allen (Symondsburry Parish Council, Chairman), Colin Baker (Bradpole Parish Council), Jim Basker (Bothenhampton and Walditch Parish Council), and Ian Bark (Bridport Town Council).

Also present: David Dixon (Project Manager & Community Initiatives Officer), Will Austin (Town Clerk), and Phyllida Culpin (BANP Steering Group).

Paul Everall (BANP Steering Group), Sal Robinson (BANP Steering Group), and Jim Tigg (BANP Steering Group) attended via a virtual link.

**1. APOLOGIES**

Apologies for absence were received from Cllr Phil Lathey.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES OF LAST MEETING**

RESOLVED: that the minutes of the meeting held on 3 June 2021 be approved.

RESOLVED: that the notes of the informal meeting held on 21 June 2021 be noted.

Cllr Colin Baker noted the absence of discussion in the notes. The Chairman advised that the Project Manager & Community Initiatives Officer had been asked to record actions from the meeting only.

**4. IMPLEMENTING THE NEIGHBOURHOOD PLAN – PROJECTS REVIEW & UPDATE**

Consideration was given to an update from the BANP SG on project priorities and resources, ENCL: 3644. With the agreement of members, Phyllida Culpin summarised the report, and progress and issues for individual projects.

Members discussed:

- The role of JCC in the funding of projects.
- Climate change projects (Projects 4 (Climate Smart Activities), 5 (Energy Conservation Initiatives), 6 (Electric Car Charging Points), 7 (Community Woodfuel), and 20 (Zero Carbon Homes)), which were considered high priority and would need Transition Town Bridport support. Resourcing was considered unclear.

- The updating of project priorities by NPJCC, parish engagement, and project resources, with a focus on Project 20 (Zero Carbon Homes). Clarity was required for parishes to consider priorities and resourcing further.
- A need for clarity in respect of the contribution that Bridport Youth & Community Centre might make to Project 8.
- Parish contributions to footpath and cycle path maintenance (Project 13). Cllr Colin Baker reported that Bradpole Parish Council paid Dorset Council £2,500, and that Bothenhampton & Walditch, Symondsburry, and Bradpole Parish Council used the Parish Lengthsman Scheme.
- The appropriate lead body for Project 14 (Community Led Housing).
- The need for the Brownfield Register (Project 16) to be updated.
- Trends in second homes, and policies that might be required to support Project 17 (Second and Holiday Homes).
- Whether to suspend or close Projects 18 (Housing Needs of Older People) and 19 (Downsizing Working Group).
- The need for budgeting timetables to be accommodated when requesting parish contributions to projects.

Jim Tigg left the meeting at this point (11.11am).

RESOLVED: that Bridport Town Council should produce a summary project table for parish councils, incorporating cost and priority information, for projects 2, 4, 5, 6, 17 and 20.

RESOLVED: That Bridport Youth & Community Centre be contacted regarding Project 8 (Facilities for Young People) to consider scope for further progress.

RESOLVED: that Bridport Area Community Housing should lead Project 14 (Community Led Housing).

RESOLVED: that, in relation to Project 16 (Brownfield Register), the current version of the Brownfield Register be circulated to parish councils for suggestions for addition.

RESOLVED: that Cllr Colin Baker will produce a summary note in respect of second homes policies adopted in other Neighbourhood Plans, for review by the Chairman, for consideration under Project 17 (Second and Holiday Homes).

RESOLVED: that Projects 18 (Housing Needs of Older People) and 19 (Downsizing Working Group) be confirmed as closed.

Cllr Colin Baker left the meeting at this point (11.16am), and the meeting became inquorate.

The meeting closed at 11.16am.