

Will Austin
Town Clerk

To: Members of the Finance and General Purposes Committee -
Cllrs: Geoffrey Ackerman, Rose Allwork, Karen Hunt, Julian Jones, Gill Massey, Maggie Ray, Martin Ray, Anne Rickard and Sarah Williams.

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(Copy for information to other Members of the Town Council)

11 January 2022

Dear Town Councillor,

A meeting of the Finance and General Purposes Committee is to be held virtually on **Monday 17 January 2022 at 7.00pm** when it is proposed to transact the following business. Please join the meeting at:

<https://us06web.zoom.us/j/89672027734?pwd=WnBFMTRJTStsUGczRmR2UXFmUCtLUT09>, Meeting ID: 896 7202 7734, Passcode: 684459. For councillors and members of the public unable to join the virtual meeting, limited spaces will be available for physical attendance at Mountfield, Rax Lane, Bridport, by prior arrangement with the Town Clerk.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

MEETING BUSINESS:

1. APOLOGIES
To receive apologies for absence submitted by Members.
2. DECLARATIONS OF INTEREST
To receive any declarations of interest of members.
3. MINUTES
To confirm the minutes of the meeting of the Committee held on 8 November 2021 (previously circulated, but [enclosed](#) for members of the Committee).
4. BEST VALUE AND SCRUTINY SUB COMMITTEE
To receive the minutes of the meeting held on 7 December 2021 and to consider the recommendations therein ([enclosed](#)).
5. FINANCIAL ESTIMATES 2021/22 – 3rd REVISION
To consider a report of the Town Clerk, [ENCL: 3683](#).
6. BUDGET AND ESTIMATES 2022/23
To consider a report of the Town Clerk, [ENCL: 3684](#).
7. MEETINGS CALENDAR
To consider a report of the Town Clerk, [ENCL: 3685](#).
8. ENVIRONMENT & SOCIAL WELLBEING COMMITTEE
To consider any recommendations from the meeting held on 12 January 2022.
9. RESILIENCE OFFICER RECRUITMENT
To consider a report of the Town Clerk, [ENCL: 3686](#), and agree any actions arising.
10. BRIDPORT COMMUNITY ORCHARD
To receive and agree a Memorandum of Understanding between the Town Council and the Bridport Community Orchard Group, [ENCL: 3687](#).
11. REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT AND APPOINTMENT OF AN INTERNAL AUDITOR FOR 2022/23
To consider a report of the Town Clerk, [ENCL: 3688](#).
12. RISK ASSESSMENT AND MANAGEMENT: ANNUAL REVIEW
To consider a report of the Town Clerk, [ENCL: 3689](#).

13. SERVICES ADMINISTERED BY THE TOWN SURVEYOR
To receive a verbal update from the Town Surveyor, including:
- Potential transfer of land at Skilling to Bridport Town Council;
 - Bridport Bus Station redevelopment;
 - Asset transfers;
 - Changes to tenant occupants at Mountfield;
 - Platinum Jubilee events/activities, requesting support funding of £2,000;
 - Plottingham river erosion, requesting remedial works funding of £5,000; and
 - Christmas lighting, requesting renewal funding of £3,500,
- and to agree any actions arising.
14. FREE HIRE OF COUNCIL VENUES – ELIGIBILITY
Town Clerk to report, and to agree any actions arising.
15. REPORTS FROM OUTSIDE BODIES
To receive any updates within the remit of this Committee.
16. COMMUNICATIONS
Town Clerk to report any matters for information.
17. PAYMENT OF ACCOUNTS
To approve List number 4 - 2021/22, [ENCL: 3690](#).
18. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
To resolve that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw.
19. TENANCY ISSUE
Town Surveyor to report, and to agree any actions arising.

The next meeting of the Committee will be on 14 March 2022