

**Will Austin  
Town Clerk**

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To Members of the Best Value and Scrutiny  
Sub Committee: Cllrs: Geoffrey Ackerman,  
Sandra Brown, Sarah Carney, Barry Irvine,  
Ros Kayes, Maggie Ray, Martin Ray,  
Anne Rickard and Steve Williams.

(Copy for information to other Members of  
the Town Council)

1 June 2022

Dear Town Councillor,

A meeting of the Best Value and Scrutiny Sub Committee is to be  
on **Tuesday 7 June 2022 at 11.00am, in the Committee Room,  
Mountfield**, when it is proposed to transact the following business.  
Limited spaces will be available for public attendance. These can  
be reserved on a first come, first served basis, by contacting the  
Town Clerk via the contact details above.

Members of the public may also attend virtually at  
[https://us06web.zoom.us/j/86336307324?pwd=VEpQZDVQaURE  
NjNyYzNRQnV3OTRWZz09](https://us06web.zoom.us/j/86336307324?pwd=VEpQZDVQaURENjNyYzNRQnV3OTRWZz09), Meeting ID: 863 3630 7324,  
Passcode: 877670.

Yours sincerely



Town Clerk

This meeting is open to the press and public

### **AGENDA**

1. ELECTION OF CHAIRMAN  
To elect a Chairman of the Sub Committee for the ensuing  
Municipal Year 2022/2023.

## PUBLIC FORUM

Prior to the remainder of the Sub Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Best Value and Scrutiny Sub Committee meeting.

2. APOLOGIES  
To receive apologies for absence submitted by members.
3. DECLARATIONS OF INTEREST  
To receive any declarations of interest submitted by members.
4. MINUTES  
To confirm the minutes of the meeting of the Sub Committee held 1 March 2022 ([copy enclosed](#)).
5. INTERNAL AUDIT AND ANNUAL ACCOUNTS 2021/22  
Town Clerk to report on any issues raised by the Internal Auditor on 1 June 2022 (to follow).
6. ANNUAL REPORT  
To consider the Town Council's draft Annual Report, [ENCL: 3716](#).
7. COMMUNITY GOVERNANCE REVIEW  
To receive a verbal update from the Town Clerk.
8. GRANTS 2022/23 AND SLA REVIEWS  
Town Clerk to report on the timetable and process.
9. INSURANCE RENEWAL  
Town Clerk to report on arrangements for the annual renewal of the Town Council's insurance policy.
10. FUTURE REPORTS  
To agree any reports to be submitted to future meetings.

**The next meeting of this Sub Committee will be on 6 September 2022**