

Will Austin
Town Clerk

Mountfield
Bridport
DT6 3JP
Phone 01308 456722

To: Members of the Finance and General
Purposes Committee -
Cllrs: Geoffrey Ackerman, Rose Allwork,
Karen Hunt, Julian Jones, Gill Massey,
Maggie Ray, Martin Ray, Anne Rickard and
Sarah Williams.

e-mail: Will.Austin@bridport-tc.gov.uk

(Copy to other Town Council Members)

7 June 2022

Dear Town Councillor,

A meeting of the Finance & General Purposes Committee is to be held at Mountfield, Bridport on **Monday 13 June 2022 at 7.00pm** when the following business will be transacted. Limited spaces will be available for public attendance. These can be reserved on a first come, first served basis, by contacting the Town Clerk via the contact details above.

Members of the public may also attend virtually at <https://us06web.zoom.us/j/87160137720?pwd=TURCUkdGakZ6SnZ1QjJrNDIxWklodz09>, Meeting ID: 871 6013 7720, Passcode: 190105.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

1. ELECTION OF CHAIRMAN
To elect a Chairman for the municipal year 2022/23.

PUBLIC FORUM

Prior to the remainder of the Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this committee meeting.

2. APOLOGIES
To receive apologies for absence submitted by Members.
3. DECLARATIONS OF INTEREST
To receive any declarations of interest by members.
4. ELECTION OF VICE-CHAIRMAN
To elect a Vice-Chairman for the municipal year 2022/23.
5. MINUTES
To confirm the minutes of the meeting of the Committee held on 14 March 2022 ([copy enclosed](#)).
6. BEST VALUE AND SCRUTINY SUB COMMITTEE
To receive the minutes of the meeting held on 7 June 2022 and to consider the recommendations therein ([enclosed](#)).
7. ANNUAL ACCOUNTS – YEAR ENDING 31 MARCH 2022
To approve the annual accounts, [ENCL: 3721](#).
8. SERVICES ADMINISTERED BY THE TOWN SURVEYOR
Town Surveyor to report on ongoing projects, including, but not limited to:
 - Bridport Bus Station
 - Mountfield Window Replacement
 - Play Area Improvements
 - Summer Events
 - Changing Places Toilet
 - Torchlight Procession
 - Old Dairy Site
 - Plottingham Fields Enhancement Scheme
 - Solar Car Ports
 - West Bay Pontoon Gate
 - Asset Transfersand to agree any actions arising.
9. MARKET AND BUSINESS LIAISON WORKING GROUP
 - (i) To confirm the existing Working Group remit – “to take forward issues relating to the market and local business promotion” – and note the scheduled dates for meetings: 21 June 2022, 18 October 2022, 7 February 2023 and 11 April 2023, all at 4pm; and
 - (ii) To agree any changes to the membership, including additional

business representation from Totally Locally and the Federation of Small Businesses.

10. FLAG FLYING POLICY
To consider a report of the Town Clerk, [ENCL: 3722](#), and agree any actions arising.
11. STREETScape & HERITAGE INTERPRETATION STUDY
To receive a verbal report from the Town Clerk, and to confirm funding for this project.
12. REPORTS FROM OUTSIDE BODIES
Updates from outside bodies within the remit of this Committee.
13. APPOINTMENTS & REPRESENTATIVES OF THE COUNCIL
To consider a report of the Town Clerk, [ENCL: 3723](#), and agree any actions arising.
14. PROPOSALS TO THE DORSET ASSOCIATION OF TOWN AND PARISH COUNCILS (DAPTC) AGM
Town Clerk to report on the submission of proposals to the DAPTC AGM.
15. COMMUNICATIONS
To receive any correspondence for urgent communication.
16. PAYMENT OF ACCOUNTS
To approve List Number 1 – 2022/2023, [ENCL: 3724](#).

**The next meeting of the Committee will be held on
12 September 2022**