

**Will Austin
Town Clerk**

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To all Town Councillors

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21 June 2022

Dear Councillor

A meeting of the Town Council is to be held at **Bridport Town Hall** on **Tuesday 28 June 2022 at 7.00pm**, when it is proposed to transact the business shown in the agenda below.

Members of the public may also attend virtually at:

<https://us06web.zoom.us/j/87057283883?pwd=WW96RWJpQTB0bUtBOFVKSVdMRzhBUT09>, Meeting ID: 870 5728 3883, Passcode: 109240.

Yours sincerely



Town Clerk

The meeting is open to the public

AGENDA

OPEN PUBLIC FORUM

Prior to the start of each ordinary Council meeting, there will be an open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts:

- a public discussion on a particular issue of current interest. Items for discussion, which shall be introduced by a councillor, shall be agreed by a previous Council meeting. There will be no time limits on public contributions in this section of the Open Forum. The topic for discussion is the cost-of-living crisis.
- public questions or statements, primarily in respect of other items on the agenda of the Town Council meeting, but also in the interests of wider public discussion. Each question/contribution under this section will not exceed three minutes in duration.

1. **APOLOGIES**
To receive apologies for absence submitted by Members.
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest by members.
3. **MINUTES**
To confirm the minutes of the meeting of the Town Council held on 26 May 2022 ([copy herewith](#)).
4. **STANDING ORDER 14(b)**
Questions, if any, pursuant to Standing Order 14(b).
5. **COMMITTEES**
To receive and consider the minutes of the following meetings:
 - a. **Planning** **6 June 2022** [\(copy enclosed\)](#)
 - b. **Planning** **27 June 2022** **(to be tabled at the meeting)**
 - c. **Finance and** **13 June 2022** [\(copy enclosed\)](#)
General Purposes
Including the following recommendations:
 - (Min No. 7)** **Annual Accounts – Year Ending 31 March 2022**
RECOMMEND: that the Annual Accounts for 2021/22 be approved.
 - (Min No. 13)** **Appointments and Representatives of the Council**
RECOMMEND: that the list of representatives on outside bodies be approved as in Appendix 1 to the minutes, subject to any additional amendments at Full Council.
 - d. **Environment and** **8 June 2022** [\(copy enclosed\)](#)
Social Wellbeing
Including the following recommendation:
 - (Min No. 7)** **Breeding Bird Survey**
RECOMMEND: that Bridport Town Council makes a statement of intent to be a Bird Friendly Town and establishes a task and finish group to pursue this objective.
6. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22**
To consider a report of the Town Clerk, [ENCL: 3729](#).
7. **PUBLIC OPEN FORUM**
To agree issue for discussion at the next Open Forum.

8. COMMUNICATIONS
To receive such communications as the Town Mayor, [ENCL: 3730](#),
Leader of the Council and the Town Clerk may wish to report to
Council.
9. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
To resolve "That in view of the confidential nature of the business
about to be transacted, it is advisable in the public interest that the
press and public be temporarily excluded, and they are instructed to
withdraw."
10. SOLAR CAR PORTS
To receive an update from the Town Clerk on a contractual matter,
and to agree any actions arising.

**The next meeting of Bridport Town Council will be held on
20 September 2022**