

**Will Austin
Town Clerk**

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To Members of the Best Value and
Scrutiny Sub Committee: Cllrs:
Geoffrey Ackerman, Sandra Brown,
Sarah Carney, Ros Kayes, Maggie Ray,
Martin Ray, Anne Rickard and
Steve Williams

(Copy for information to other Members of
the Town Council)

29 November 2022

Dear Town Councillor,

A meeting of the Best Value and Scrutiny Sub Committee is to be held at Mountfield, Bridport on **Tuesday 6 December 2022 at 11.00am** when it is proposed to transact the undermentioned business. Limited spaces will be available for public attendance.

Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Best Value and Scrutiny Sub Committee meeting.

1. APOLOGIES
To receive apologies for absence submitted by members.
2. DECLARATIONS OF INTEREST
To receive any declarations of interest submitted by members.
3. MINUTES
To confirm the minutes of the meeting of the Best Value and Scrutiny Sub Committee held on 6 September 2022 (previously circulated but enclosed for members of the Committee).
4. WEST BAY CAR BOOT SALE GRANTS SCHEME
To agree the membership of the West Bay Car Boot Sale Grants Panel for 2023, to accord with the previously resolved structure of five town councillors and two Dorset Council members.
5. AUDIT MATTERS
Town Clerk to report on the following audit-related matters:
 - (i) Confirmation of the appointment the Council's external auditor for the period 2022-23 to 2026-27, ENCL: 3771;
 - (ii) Annual Governance & Accountability Return 2021-22, reported to Full Council on 6 October 2022, ENCL: 3755; and
 - (iii) Interim internal audit report, reported to Finance & General Purposes Committee on 14 November 2022, ENCL: 3760.
6. COMMUNICATIONS
To receive any correspondence for urgent communication.
7. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
To resolve: "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw".
8. DRAFT ESTIMATES 2023/24
To receive a presentation on initial proposals for next year's budget, following discussions at the Budget Working Group. Decisions on the budget will be taken at the Finance and General Purposes Committee on 16 January 2023 and then full Council on 24 January 2023, ENCL: 3770.

The next meeting of this Sub Committee will be on 7 March 2023