

Will Austin

Town Clerk

To: Members of the Finance and General Purposes Committee -
Cllrs: Geoffrey Ackerman, Rose Allwork, Karen Hunt, Julian Jones, Gill Massey, Maggie Ray, Martin Ray, Anne Rickard and Sarah Williams.

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(Copy for information to other Members of the Town Council)

10 January 2023

Dear Town Councillor,

A meeting of the **Finance & General Purposes Committee** is to be held at **Mountfield, Bridport on Monday 16 January 2023 at 7.00pm** when it is proposed to transact the following business. Limited spaces will be available for public attendance.

Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. APOLOGIES
To receive apologies for absence submitted by Members.
2. DECLARATIONS OF INTEREST
To receive any declarations of interest of members.
3. MINUTES
To confirm the minutes of the meeting of the Committee held on 14 November 2022 (previously circulated, but [enclosed](#) for members of the Committee).
4. BEST VALUE AND SCRUTINY SUB COMMITTEE
To receive the minutes of the meeting held on 6 December 2022 and to consider the recommendations therein ([enclosed](#)).
5. FINANCIAL ESTIMATES 2022/23 – 3rd REVISION
To consider a report of the Town Clerk, [ENCL: 3774](#).
6. BUDGET AND ESTIMATES 2023/24
To consider a report of the Town Clerk, [ENCL: 3775](#).
7. MEETINGS CALENDAR
To consider a report of the Town Clerk, [ENCL: 3776](#).
8. ENVIRONMENT & SOCIAL WELLBEING COMMITTEE
To consider recommendations, if any, arising from the meeting held on 11 January 2023.
9. REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT AND APPOINTMENT OF AN INTERNAL AUDITOR FOR 2023/24
To consider a report of the Town Clerk, [ENCL: 3777](#).
10. RISK ASSESSMENT AND MANAGEMENT: ANNUAL REVIEW
To consider a report of the Town Clerk, [ENCL: 3778](#).
11. SERVICES ADMINISTERED BY THE TOWN SURVEYOR
To receive a verbal update from the Town Surveyor, including:
 - Car Parks pay and display machines and surfacing
 - Old Dairy site
 - Mountfield office moves
 - Changing Places Toilet
 - Public toilets at The Mound, West Bay
 - Homeless Pods (Town Clerk to report)and to agree any actions arising.

12. REPORTS FROM OUTSIDE BODIES
To receive any updates within the remit of this Committee, and to consider changes to future reporting arrangements.
13. COMMUNICATIONS
Town Clerk to report any matters for information.
14. PAYMENT OF ACCOUNTS
To approve List number 4 - 2022/23, [ENCL: 3779](#).
15. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
To resolve that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw.
16. STAFFING MATTERS
Town Clerk to report. Town councillors to agree any actions arising.

The next meeting of the Committee will be on 13 March 2023