

Minutes of the meeting of **BRIDPORT TOWN COUNCIL, acting in its capacity as Sole Trustee to the BRIDPORT COMMUNITIES TRUST**, held on Monday 9 January 2023 at 6.00pm.

PRESENT Cllr Ian Bark – Town Mayor (in the Chair)

Cllrs	Geoffrey Ackerman	Anne Rickard
	Sandra Brown	Dave Rickard
	Sarah Carney	Sarah Williams
	Karen Hunt	Steve Williams
	Gill Massey	

ALSO PRESENT One member of the public, and Will Austin (Town Clerk and Clerk to the Trust).

OPEN PUBLIC FORUM

No members of the public requested to speak.

49. APOLOGIES

Apologies for absence were received on behalf of Cllrs Dave Bolwell (who attended the meeting virtually), Kelvin Clayton, Barry Irvine (having been granted a six-month leave of absence from 5 September 2022), Maggie Ray and Martin Ray.

50. DECLARATIONS OF INTEREST

There were no declarations of interest.

51. CONSTITUTION

The Town Clerk introduced the Constitution of the Trust, previously agreed by Full Council. He asked members to re-confirm this approval, acting in their capacity as sole trustee.

RESOLVED: that the Constitution of the Bridport Communities Trust be approved.

52. MANAGEMENT COMMITTEE

The Town Clerk summarised the requirement to create a management committee to oversee the operation of the Trust, the options for the membership of the committee, and the need to establish a bank account. Following discussion, it was

RESOLVED that:

- (i) The Bridport Communities Trust Management Committee be established as a standing committee of the Town Council;
- (ii) The number of Town Council members of the Committee be three, and that Cllrs Ian Bark, Sandra Brown and Sarah Williams, be elected for the remainder of the municipal year 2022-2023;
- (iii) The number of stakeholder members of the Committee be five, and that the list of stakeholder members be the Bridport Area Development Trust, Bridport

- Business Chamber, Bridport & District Citizens Advice, Bridport Area Community Housing Trust, and Wessex Community Assets;
- (iv) The stakeholder member organisations be requested to nominate a delegate to attend Committee meetings;
 - (v) A reserve list of stakeholders be agreed, comprising Bridport Local Area Partnership, Bridport Youth & Community Centre Trust, Cupboard Love Food Bank, Western Area Locality, and Bridport Museum Trust; and
 - (vi) A bank account be established in the name of Bridport Communities Trust, with arrangements delegated to the Town Clerk and Responsible Financial Officer.

53. BRIDPORT WI HALL

The Town Clerk reported on discussions regarding the transfer of Bridport WI Hall from Bridport WI Trust to Bridport Communities Trust, and advised that negotiations were nearing the point at which a transfer document could be agreed. Following discussion, it was

RESOLVED: that the transfer of ownership of Bridport WI Hall from the Bridport WI Trust to the Bridport Communities Trust be approved, with detailed provisions delegated to the Town Clerk and Town Surveyor.

54. WEST BAY DISCOVERY CENTRE

The Town Clerk reported on discussions regarding the transfer of West Bay Discovery Centre from Bridport Area Development Trust to Bridport Communities Trust, and advised that negotiations were ongoing. It was likely to be some time before agreement was reached, but given the infrequency of sole trustee meetings, members were recommended to approve the transfer in principle, in order that it could proceed. Following discussion, it was

RESOLVED: that the transfer of ownership of West Bay Discovery Centre from Bridport Area Development Trust to the Bridport Communities Trust be approved, with detailed provisions delegated to the Town Clerk and Town Surveyor.

55. COMMUNICATIONS

No matters relating to the Bridport Communities Trust were reported.

56. FUTURE MEETINGS

The Town Clerk reported that the Town Council was required to meet two times in every year, acting only in its capacity as sole trustee to the Bridport Communities Trust and separately from other Town Council meetings, and requested that members consider the timing of future meetings. Following discussion, it was

RESOLVED: that the twice yearly meetings of the Council acting as sole trustee be scheduled for Spring and Autumn.

The meeting closed at **6:47pm**

The next meeting of Bridport Town Council will be held on 24 January 2023 at a venue to be confirmed.