



**Will Austin  
Town Clerk**

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To all Town Councillors

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21 March 2023

Dear Councillor

You are summoned to a meeting of the Town Council, to be held at **Bridport Town Hall on Tuesday 28 March 2023 at 7.00pm**, when it is proposed to transact the business shown in the agenda below.

Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely

Town Clerk

The meeting is open to the public

## **AGENDA**

### **OPEN PUBLIC FORUM**

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts:

- a public discussion on a particular issue of current interest. There will be no time limits on public contributions in this section of the Open Forum. The subject for discussion at this meeting is 'Youth Work', to include a presentation by Youth Workers from Bridport Youth & Community Centre;
- public questions or statements, primarily in respect of items on the agenda of the Town Council meeting, but also in the interests of wider public discussion. Each question/contribution under this section will not exceed three minutes in duration.

# BRIDPORT TOWN COUNCIL



1. **APOLOGIES**  
To receive apologies for absence submitted by Members.
2. **DECLARATIONS OF INTEREST**  
To receive any declarations of interest by Members.
3. **MINUTES**  
To confirm the minutes of the meeting of the Town Council held on 24 January 2023 ([copy herewith](#)).
4. **STANDING ORDER 14(b)**  
Questions, if any, pursuant to Standing Order 14(b).
5. **COMMITTEES**  
To receive and consider the minutes of the following meetings:
  - a. **Planning**                                   **30 January 2023**                                   [\(previously circulated\)](#)
  - b. **Planning**                                   **27 February 2023**                                   [\(copy herewith\)](#)
  - c. **Planning**                                   **20 March 2023**                                   [\(copy herewith\)](#)

Including the following recommendation:

**(Minute No. 87) Highways & Transportation Working Group [\(ENCL: 3798\)](#)**

RECOMMEND:

that:

- (i) The Highways & Transportation Working Group be discontinued at the end of the 2022-23 municipal year; and
- (ii) Decisions on requests from the public be considered under delegation by the Town Surveyor or Town Clerk; and
- (iii) A summary of such delegated decisions be tabled periodically at Planning Committee for information; and
- (iv) WATAG be invited to submit an annual report to committee, and be invited to attend committee for urgent matters; and
- (v) The Planning Committee agenda include a standing item for highways and transport matters.

- d. **Finance and General Purposes**                                   **13 March 2023**                                   [\(copy herewith\)](#)
- e. **Environment and Social Wellbeing**                                   **8 March 2023**                                   [\(copy herewith\)](#)

6. **BEACH WHEELCHAIRS**  
To consider an urgent request that the Council take ownership of a proposed storage unit for beach wheelchairs. Town Clerk to report.



7. **FOOD ACT 1984**  
To resolve that Bridport Town Council will operate markets under the provisions of Part III of the Food Act 1984. Town Clerk to report.
8. **PUBLIC OPEN FORUM**  
To agree the subject for the next Council meeting.
9. **REPORTS FROM OUTSIDE BODIES**  
Any reports that councillors may wish to make, not already presented at committees.
10. **COMMUNICATIONS**  
To receive such communications as the Town Mayor, [ENCL: 3799](#).  
Leader of the Council and the Town Clerk may wish to report to Council.

**The Annual Town Council Meeting (Mayor Making) will be held on 10 May 2023.**

**The next ordinary meeting of Bridport Town Council will be held on 27 June 2023.**