



**Will Austin
Town Clerk**

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To: Members of the Bridport Communities Trust Management Committee – Cllrs Ian Bark, Sandra Brown and Sarah Williams, and representatives of:

- Bridport Area Development Trust
- Bridport Business Chamber
- Bridport & District Citizens Advice
- Bridport Area Community Housing Trust
- Wessex Community Assets

(Copy for information to other Members of the Council)

21 April 2023

Dear Committee Member,

You are hereby summoned to a meeting of the **Bridport Communities Trust Management Committee** to be held at **Mountfield, Rax Lane, Bridport DT6 3JP** on **Thursday 27 April 2023 at 11.00am** to consider the business on the following agenda. Limited spaces will be available for public attendance. Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely


Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Prior to the meeting, a period of up to 30 minutes will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this committee meeting.



1. ELECTION OF CHAIR
To elect a Chair for the remainder of the municipal year 2022-23.
2. APOLOGIES
To receive apologies for absence submitted by Members.
3. DECLARATIONS OF INTEREST
To receive any declarations of interest by members.
4. TRUST CONSTITUTION
To note the constitution of the Bridport Communities Trust, and consider any actions arising for the Management Committee.
5. ADMINISTRATIVE MATTERS
To consider and agree any actions required to support the administration of the Trust, including the role of Bridport Town Council.
6. PROPERTY MATTERS
To receive updates on relevant property matters, including but not limited to Bridport WI Hall and West Bay Discovery Centre.
7. COMMUNICATIONS AND ONGOING ISSUES
To report any issues for information, including an update on planning enforcement matters.
8. FUTURE MEETINGS
To note the scheduled dates for future meetings of the Committee: 22 June 2023, 26 October 2023, and 22 February 2024 (all 11.00am at Mountfield).

The next meeting of the Committee will be held on 22 June 2023