

**Will Austin
Town Clerk**

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To Members of the Best Value and Scrutiny
Sub Committee: Cllrs: Geoffrey Ackerman,
Sandra Brown, Sarah Carney, Ros Kayes,
Maggie Ray, Martin Ray, Anne Rickard and
Steve Williams.

(Copy for information to other Members of
the Town Council)

31 May 2023

Dear Town Councillor,

You are summoned to a meeting of the Best Value and Scrutiny
Sub Committee to be held at **Mountfield, Rax Lane, Bridport DT6
3JP** on **Tuesday 6 June 2023 at 11.00am** when it is proposed to
transact the following business. Limited spaces will be available for
public attendance.

Virtual attendance can be made available for members of the
public, provided a request is received by the Clerk, by midday on
the day preceding the meeting.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

1. ELECTION OF CHAIRMAN
To elect a Chairman of the Sub Committee for the ensuing
Municipal Year 2023/2024.

PUBLIC FORUM

Prior to the remainder of the Sub Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Best Value and Scrutiny Sub Committee meeting.

2. APOLOGIES
To receive apologies for absence submitted by members.
3. DECLARATIONS OF INTEREST
To receive any declarations of interest submitted by members.
4. MINUTES
To confirm the minutes of the meeting of the Sub-Committee held on 7 March 2023 ([copy enclosed](#)).
5. INTERNAL AUDIT AND ANNUAL ACCOUNTS 2022/23
To consider and approve a report of the Internal Auditor, [ENCL: 3810](#), following a visit on 23 May 2023.
6. ANNUAL REPORT
To consider the Town Council's draft Annual Report, [ENCL: 3811](#).
7. STANDING ORDERS AND FINANCIAL REGULATIONS
To consider a report of the Town Clerk, [ENCL: 3812](#).
8. WEST BAY CAR BOOT SALE
To consider an application from Bridport Community Orchard, [ENCL: 3813](#), that was not submitted to the Grants Panel.
9. GRANTS 2023/24 AND SLA REVIEWS
Town Clerk to report on the timetable and process.
10. INSURANCE RENEWAL
Town Clerk to report on arrangements for the annual renewal of the Town Council's insurance policy.
11. FUTURE REPORTS
To agree any reports to be submitted to future meetings.

The next meeting of this Sub Committee will be on 5 September 2023