

Bridport Area Neighbourhood Plan (BANP)

Steering Group Meeting – Monday 15th May 2023

Actions Agreed

SG members: Phyllida Culpin (PC), Jim Tigg (JT) Sal Robinson (SR), Raja Jarrah (RJ), Dave Dixon (DD) Bridport Town Council Community Projects Manager.

Apologies: Paul Overall (PE).

Action Agreed	By
No apologies received from Nigel Mawditt. Contact Nigel and Symondsburry PC Clerk to confirm future representation on the BANP SG.	DD
No Declarations of Interest	
Annual Monitoring Report SG agreed the following amends and additions to the draft circulated: <ul style="list-style-type: none">• Add a paragraph explaining that the Annual Monitoring Report only lists planning applications where a decision has been made by Dorset Council or the applicant has decided to withdraw the application in the year of reporting;• To attach the Bothenhampton & Walditch and Bradpole reports as appendix to the Annual Monitoring Report and to include any salient comments in the summary section;• Include comment from Bothenhampton & Walditch PC re increase in number of planning applications related to home working as residents add offices to their homes.• Amend BANP Project 8 to read “No activity to report”.• Make it clear that BANP project 13 relates to developer contributions to path maintenance not general maintenance of PRow.	DD
Other actions re Annual Monitoring: Query with Bradpole PC the DLUH&C figures for March 2021 that indicate that the number of households waiting for a council house in Dorset was down 49% on the 2011 figure. Worth understanding what has driven such a substantial reduction on the waiting list. Has the method of data collection changed?	PE
Review of BANP SG noted that neighbourhood plans should be reviewed after 5 years and that work on any level of review should be planned for completion in 2024. The Terms of Reference and operation of the BANP SG is not significantly impacted by changes to local councils coming into effect in April 2024.	

<p>The SG asked that their preference for a light touch review process in 2024 be communicated to the BANP JCC meeting scheduled for June 2023. SG felt that a review process would be required following the election of an enlarged Bridport Town Council in May 2024. BANP SG would work with the new Bridport Town Council and Symondsburry Parish Council on a review. The scope of the review would need to be agreed but should include;</p> <ul style="list-style-type: none">• an update of the governance arrangements for the BANP,• review of BANP projects and• updates to BANP data sources such as the Housing Needs Assessment and census data. <p>The BANP SG would look to complete the BANP review and present it to the JCC before the end of 2024.</p>	DD
<p>Next Meeting No date was set</p>	