

Will Austin
Town Clerk

Mountfield
Bridport
DT6 3JP
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To: Members of the Finance and General
Purposes Committee -
Cllrs: Geoffrey Ackerman, Rose Allwork,
Karen Hunt, Julian Jones, Gill Massey,
Maggie Ray, Martin Ray, Anne Rickard and
Sarah Williams.

e-mail: Will.Austin@bridport-tc.gov.uk

(Copy to other Town Council Members)

5 June 2023

Dear Town Councillor,

You are summoned to a meeting of the Finance and General Purposes Committee, to be held at **Mountfield, Rax Lane, Bridport, DT6 3JP** on **Monday 12 June 2023 at 7.00pm** when it is proposed to transact the following business. Limited spaces will be available for public attendance. Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

1. ELECTION OF CHAIRMAN
To elect a Chairman for the municipal year 2023/24.

PUBLIC FORUM

Prior to the remainder of the Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this committee meeting.

2. APOLOGIES
To receive apologies for absence submitted by Members.
3. DECLARATIONS OF INTEREST
To receive any declarations of interest by members.
4. ELECTION OF VICE-CHAIRMAN
To elect a Vice-Chairman for the municipal year 2023/24.
5. MINUTES
To confirm the minutes of the meeting of the Committee held on 13 March 2023 ([copy enclosed](#)).
6. BEST VALUE AND SCRUTINY SUB COMMITTEE
To receive the minutes of the meeting held on 6 June 2023 and to consider the recommendations therein ([enclosed](#)).
7. ANNUAL ACCOUNTS – YEAR ENDING 31 MARCH 2023
To approve the annual accounts, [ENCL: 3816](#).
8. SERVICES ADMINISTERED BY THE TOWN SURVEYOR
Town Surveyor to report on projects, including, but not limited to:
 - Community Governance Review
 - Changing Places Toilets
 - Temporary Toilets on Fisherman’s Green
 - Events
 - Bridport FC Car Park, and other parking matters
 - Solar Car Ports
 - Bridport WI Hall
 - Jellyfields and Bothenhampton Nature Reserve
 - Bridport Investment Plan
 - Town Centre Planters
 - Noticeboards
 - Boldwood House/Asset Transfersand to agree any actions arising.
9. MARKET AND BUSINESS LIAISON WORKING GROUP
 - (i) To confirm the existing Working Group remit – “to take forward issues relating to the market and local business promotion” – and note the scheduled dates for meetings: 20 June 2023, 17 October 2023, 6 February 2024 and 9 April 2024, all at 4pm; and
 - (ii) To agree any changes to the membership, currently Cllrs Geoff Ackerman, Rose Allwork, Ian Bark, Sandra Brown and

Sarah Williams, and representatives of Bridport Business Chamber, Bridport and District Tourism Association, Federation of Small Businesses, Bridport Local Area Partnership, Totally Locally, and Bridport Market.

10. APPOINTMENTS & REPRESENTATIVES OF THE COUNCIL
To consider a report of the Town Clerk, [ENCL: 3817](#), and agree any actions arising.
11. COMMUNICATIONS
To receive any correspondence for urgent communication.
12. PAYMENT OF ACCOUNTS
To approve List Number 6 – 2022/2023, [ENC: 3818](#).
To approve List Number 1 – 2023/2024, [ENC: 3819](#).
13. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw."
14. STAFFING MATTERS
Town Clerk and Town Surveyor to report on staffing matters.
Members to agree any actions arising.

The next meeting of the Committee will be held on 11 September 2023