

**Will Austin
Town Clerk**

To: Members of the Finance and General
Purposes Committee -
Cllrs: Geoffrey Ackerman, Rose Allwork,
Karen Hunt, Julian Jones, Gill Massey,
Maggie Ray, Martin Ray, Anne Rickard and
Sarah Williams

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(Copy for information to other Members of the
Town Council)

4 September 2023

Dear Town Councillor,

You are summoned to a meeting of the Finance and General Purposes Committee, to be held at **Mountfield, Rax Lane, Bridport, DT6 3JP** on **Monday 11 September 2023 at 7.00pm** when it is proposed to transact the following business. Limited spaces will be available for public attendance. Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. APOLOGIES
To receive apologies for absence submitted by Members.
2. DECLARATIONS OF INTEREST
To receive any declarations of interest by members.
3. MINUTES
To confirm the minutes of the meeting of the Committee held on 12 June 2023 (previously circulated but enclosed for members of the Committee).
4. BEST VALUE AND SCRUTINY SUB COMMITTEE
To receive the minutes of the meeting held on 5 September 2023 and to consider the recommendations therein (enclosed).
5. FINANCIAL ESTIMATES 2023/24 – 1st REVISION
To consider a report of the Town Clerk, ENCL: 3832.
6. BUDGET PLANNING 2024/25
To consider a report of the Town Clerk, ENCL: 3833.
7. EXTERNAL AUDIT 2022/23
To consider the report of the External Auditor for 2022/23, if received prior to the meeting.
8. SERVICES ADMINISTERED BY THE TOWN SURVEYOR
To consider a verbal report on projects and services, including, but not limited to:

- Replacement of town centre bunting
- Water repair at Mountfield
- Riverside Gardens path and sculptures
- Donated benches
- Millennium Green 'Ice House'
- Old Dairy Site
- New Zealand Footbridge
- Bridport WI Hall
- Changing Places Toilets
- Community Events
- Bridport FC and Plottingham Car Parks
- Solar Car Ports
- Boldwood House/Asset Transfers
- Water Refill Stations
- Morrisons Field Ramp
- Vehicle replacement

and to agree any actions arising.

9. COMMUNICATIONS
To report any matters for information.
10. PAYMENT OF ACCOUNTS
To approve List Number 2 – 2023/2024, [ENCL: 3834.](#)
11. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."
12. STAFFING MATTERS
Town Clerk and Town Surveyor to report, and members to agree any actions arising.
13. PROPERTY MATTERS
Town Surveyor to report, and members to agree any actions arising.

The next meeting of the Committee will be on 13 November 2023