

**Will Austin
Town Clerk**

To all Town Councillors

Mountfield
Bridport
DT6 3JP
Phone 01308 456722
e.mail: Will.Austin@bridport-tc.gov.uk

19 September 2023

Dear Councillor

You are summoned to a meeting of the Town Council, to be held at **Bridport Town Hall on Tuesday 26 September 2023 at 7.00pm**, when it is proposed to transact the business shown in the agenda below.

Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely



Town Clerk

The meeting is open to the public

AGENDA

OPEN PUBLIC FORUM

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts:

- a public discussion on a particular issue of current interest. Items for discussion, which shall be introduced by a councillor, shall be agreed by a previous Council meeting. There will be no time limits on public contributions in this section of the Open Forum. The topic for discussion is policing in Bridport.
- public questions or statements, primarily in respect of other items on the agenda of the Town Council meeting, but also in the interests of wider public discussion. Each question/contribution under this section will not exceed three minutes in duration.

1. **APOLOGIES**
To receive apologies for absence submitted by Members.
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest by members.
3. **MINUTES**
To confirm the minutes of the meeting of the Town Council held on 27 June 2023 ([copy herewith](#)).
4. **QUESTIONS, IF ANY, PURSUANT TO STANDING ORDER 14(a and b)**
A member may ask the Leader of the Council or the chairmen of committees or the Town Clerk any question (not more than two in total) concerning the business of the Council, provided at least two days' notice is given in writing.

5. **COMMITTEES**
To receive and consider the minutes of the following meetings:

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|----|---|--------------------------|---|
| a. | Planning | 26 June 2023 | (previously circulated) |
| b. | Planning | 24 July 2023 | (previously circulated) |
| c. | Planning | 4 September 2023 | (previously circulated) |
| d. | Planning | 25 September 2023 | (copy to follow) |
| e. | Finance and
General Purposes | 11 September 2023 | (copy herewith) |

Including the following recommendations:

(Min No.19) **Financial Estimates 2023/24 – 1st Revision**
RECOMMEND: that the 1st revision of the estimates for the year 2023/24, [ENCL 3832](#), be approved.

(Min No.20) **Budget Planning 2024/25, ENCL: 3833.**
RECOMMEND: (i) membership of the Budget Working Group shall be Cllrs Rose Allwork, Ian Bark, Sarah Carney, Julian Jones, Gill Massey, Anne Rickard, Dave Rickard and Sarah Williams; and
(ii) further nominations be invited at the next Full Council meeting.

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|----|---|-------------------------|---------------------------------|
| f. | Environment and
Social Wellbeing | 6 September 2023 | (copy herewith) |
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6. **COMMITTEE MEMBERSHIP**
To consider further appointments to Best Value and Scrutiny Sub-Committee and Finance and General Purposes Committee.

7. EXTERNAL AUDIT 2022/23
To consider the report of the External Auditor for 2022/23, if received prior to the meeting.
8. OPEN PUBLIC FORUM
To agree the issue for discussion at the next Open Public Forum at the Council meeting to be held on 21 November 2023.
9. COMMUNICATIONS
To receive such communications as the Town Mayor, [ENCL: 3836](#),
Leader of the Council and the Town Clerk may wish to report to Council.

The next meeting of Bridport Town Council will be on 21 November 2023