



**Will Austin  
Town Clerk**

Mountfield  
Bridport  
DT6 3JP

Phone 01308 456722

email: [Will.Austin@bridport-tc.gov.uk](mailto:Will.Austin@bridport-tc.gov.uk)

To: Members of the Bridport Communities Trust Management Committee – Cllrs Ian Bark, Sandra Brown and Sarah Williams, and representatives of:

- Bridport Area Development Trust
- Bridport Business Chamber
- Bridport & District Citizens Advice
- Bridport Area Community Housing Trust
- Wessex Community Assets

(Copy for information to other Members of the Council)

20 October 2023

Dear Committee Member,

You are hereby summoned to a meeting of the **Bridport Communities Trust Management Committee** to be held at **Mountfield, Rax Lane, Bridport DT6 3JP** on **Thursday 26 October 2023 at 11.00am** to consider the business on the following agenda. Limited spaces will be available for public attendance. Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely

  
Town Clerk

This meeting is open to the press and public

## **AGENDA**

### **PUBLIC FORUM**

Prior to the meeting, a period of up to 30 minutes will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this committee meeting.



1. ELECTION OF CHAIRMAN  
To elect a Chairman for the municipal year 2023/24.
2. APOLOGIES  
To receive apologies for absence submitted by Members.
3. DECLARATIONS OF INTEREST  
To receive any declarations of interest by members.
4. MINUTES OF PREVIOUS MEETING  
To approve the minutes of the meeting held on [27 April 2023](#).
5. ADMINISTRATIVE MATTERS  
To receive and consider any updates on Trust administration matters.
6. PROPERTY MATTERS  
To receive and consider any updates on Trust property matters.
7. COMMUNICATIONS AND ONGOING ISSUES  
To report any issues for information.
8. FUTURE MEETINGS  
To note the scheduled dates for the next meeting of the Committee: 22 February 2024 (11.00am at Mountfield).

**The next meeting of the Committee will be held on 22 February 2024**