

**Will Austin  
Town Clerk**

To: Members of the Finance and General  
Purposes Committee -  
Cllrs: Geoffrey Ackerman, Rose Allwork,  
Karen Hunt, Julian Jones, Gill Massey,  
Maggie Ray, Martin Ray, Anne Rickard and  
Sarah Williams

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(Copy for information to other Members of the  
Town Council)

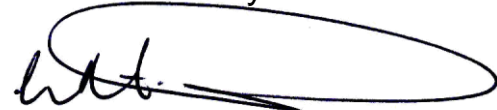
7 November 2023

Dear Town Councillor,

You are summoned to a meeting of the Finance and General Purposes Committee, to be held at **Mountfield, Rax Lane, Bridport, DT6 3JP on Monday 13 November 2023 at 7.00pm**, when it is proposed to transact the following business. Limited spaces will be available for public attendance.

Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely



Town Clerk

This meeting is open to the press and public

## **AGENDA**

### **PUBLIC FORUM**

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. APOLOGIES  
To receive apologies for absence submitted by Members.
2. DECLARATIONS OF INTEREST  
To receive any declarations of interest by members.
3. MINUTES  
To confirm the minutes of the meeting of the Committee held on 11 September 2023 (previously circulated, but enclosed for members of the Committee).
4. MARKET & BUSINESS LIAISON WORKING GROUP  
To receive the notes of the 17 October 2023 meeting (enclosed).
5. FINANCIAL ESTIMATES 2023/2024 – 2nd REVISION  
To consider a report of the Town Clerk, ENCL: 3845.
6. ENVIRONMENT & SOCIAL WELLBEING COMMITTEE  
To receive a verbal report from the meeting of 8 November 2023, and to agree any recommendations arising.
7. SERVICES ADMINISTERED BY THE TOWN SURVEYOR  
To consider a verbal report on projects and services, including, but not limited to:
  - Community events, including Bridport Food Festival 2024
  - Changing Places toilets
  - Bridport WI Hall
  - Mountfield windows and signs
  - Environment Agency works
  - A35 improvements
  - West Bay highway enhancement scheme
  - Land to the rear of Waitrose, Rope Walk
  - Highway verge contract 2023 to 2025
  - Hand tools demonstration dayand to agree any actions arising and/or funding requirements.
8. BUDGET WORKING GROUP  
Town Clerk to report.
9. INTERNAL AUDIT  
To approve the interim report of the Internal Auditor, ENCL: 3846.

10. TOWN COUNCIL GRANTS TO LARGER BODIES  
To consider a report of the Town Clerk, [ENCL: 3847.](#)
11. COMMUNITY GOVERNANCE REVIEW  
To receive a summary of responses to a recent survey, [ENCL: 3848](#), other verbal updates on the transition to an expanded Bridport Town Council, and to agree any actions arising.
12. BANKING ARRANGEMENTS  
To consider and agree bank signatories for the Town Council's bank accounts.
13. DEVOLUTION/ASSET TRANSFERS  
Committee Chairman to report.
14. TOWN CENTRE HEALTH CHECK  
To draw the winning entries from a prize draw offered with the Town Centre Health Check Shoppers' Survey.
15. COMMUNICATIONS  
Town Clerk to report any matters for information.
16. PAYMENT OF ACCOUNTS  
To approve list number 3 - 2023/2024, [ENCL: 3849.](#)
17. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*  
*"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."*
18. STAFFING MATTERS  
Town Clerk to report. Committee to agree any actions arising.
19. PROPERTY MATTERS  
Town Surveyor to report. Committee to agree any actions arising.

**The next meeting of the Committee will be on 15 January 2024**