



**Will Austin  
Town Clerk**

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DT6 3JP

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To Members of the Best Value and Scrutiny  
Sub Committee: Cllrs: Sandra Brown, Sarah  
Carney, Ros Kayes, Maggie Ray, Martin Ray,  
Anne Rickard, Sarah Williams and Steve  
Williams

(Copy for information to other Members of the  
Town Council)

28 February 2024

Dear Town Councillor,

You are summoned to a meeting of the Best Value and Scrutiny Sub  
Committee is to be held at **Mountfield, Rax Lane, Bridport DT6 3JP**  
on **Tuesday 5 March 2024 at 11.00am** when it is proposed to  
transact the following business. Limited spaces will be available for  
public attendance.

Virtual attendance can be made available for members of the public,  
provided a request is received by the Clerk, by midday on the day  
preceding the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Will Austin', written over a large, horizontal, oval-shaped scribble.

Town Clerk

This meeting is open to the press and public

### **AGENDA**

Immediately preceding the Committee's meeting a period of up to 30  
minutes, or less as the case may be, will be allowed for members of  
the public present, who are electors or residents in the parish of  
Bridport or adjoining parishes, to ask questions and make statements  
in respect of items on the agenda of this Best Value and Scrutiny Sub  
Committee meeting.



1. APOLOGIES  
To receive apologies for absence submitted by Members.
2. DECLARATIONS OF INTEREST  
To receive any declarations of interest submitted by members.
3. MINUTES  
To confirm the minutes of the meeting of the Sub Committee held on 5 December 2023 (previously circulated, but [enclosed](#) for members of the Sub Committee).
4. WEST BAY CAR BOOT SALE GRANTS PANEL  
To receive the notes of the West Bay Car Boot Sale Grants Panel meeting held on 20 February 2024, [ENCL: 3878](#), and to approve the recommendations therein.
5. INTERNAL AUDIT  
To approve the latest interim report of the Internal Auditor, [ENCL: 3879](#).
6. INVESTMENT REVIEW 2023/24 AND STRATEGY 2024/25  
To consider a report of the Town Clerk, [ENCL: 3880](#).
7. ASSET REGISTER  
To consider and approve the draft asset register, [ENCL: 3881](#).
8. ANNUAL TOWN MEETING ARRANGEMENTS  
To consider and agree the draft agenda, [ENCL: 3882](#), and other arrangements for the Annual Town Meeting 2024.
9. STANDING ORDERS  
To consider a report of the Town Clerk, [ENCL: 3883](#).
10. MEDIA POLICY AND SOCIAL MEDIA POLICY  
To consider a report of the Town Clerk, [ENCL: 3884](#).
11. MENOPAUSE POLICY  
To consider a report of the Town Clerk, [ENCL: 3889](#).

**The next meeting of this Sub Committee will be on 4 June 2024**