Will Austin Town Clerk

Mountfield Bridport DT6 3JP Phone 01308 456722

To all Town Councillors

e.mail: Will.Austin@bridport-tc.gov.uk

14 November 2023

Dear Councillor

You are hereby summoned to a meeting of the Town Council to be held at **Bridport Town Hall** on **Tuesday 21 November 2023 at 7.00pm**, when it is proposed to transact the following agenda.

Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely

own Clerk

The meeting is open to the public

<u>AGENDA</u>

OPEN PUBLIC FORUM

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts:

- A public discussion on a particular issue of current interest. Items for discussion, which shall be introduced by a councillor, shall be agreed by a previous Council meeting. There will be no time limits on public contributions in this section of the Open Forum. The topic for discussion is 'Community Engagement'.
- 2. Public questions or statements, primarily in respect of other items on the agenda of the Town Council meeting, but also in the interests of wider public discussion. Each question/contribution by a member of the public will not exceed three minutes in duration.
 - 1. APOLOGIES

To receive apologies for absence submitted by Members, and to consider any new or extended leave of absence arrangements.

- 2. DECLARATIONS OF INTEREST To receive any declarations of interest by members.
- MINUTES To confirm the minutes of the meeting of the Town Council held on 26 September 2023 (copy herewith).
- 4. STANDING ORDER 14(b) Questions, if any, pursuant to Standing Order 14(b).
- COMMITTEES To receive and consider the minutes of the following meetings:
 - a. Planning 6 November 2023 (copy herewith)
 - b. Finance and General 13 November 2023 (copy herewith) Purposes

Including the following recommendations:

(Min. No. 32)	Financial Estimates 2023/2024 – 2nd Revision
RECOMMEND:	that the 2nd revision of the estimates for the year 2023/2024 be approved.
(Min. No. 33)	Environment & Social Wellbeing Committee
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RECOMMEND:	that a bid to establish Bridport as Dorset's First Town of
	Culture be supported, and a maximum match funding
	contribution of £15,000 be approved.
(Min. No. 38)	Community Governance Review
RECOMMEND:	that the draft governance structure be considered at Full
	Council.

- c. Environment and Social 8 November 2023 (copy herewith) Wellbeing
- 6. SUSTAINABLE PALM OIL COMMUNITY Town Clerk to report, and members to agree any actions arising.
- TOWN CRIER'S REPORT To receive details of the Town Crier's engagements from 1 November 2022 to 31 October 2023 (to be tabled at the meeting if available).
- OPEN PUBLIC FORUM To agree the issue for discussion at the next Open Public Forum at the Council meeting to be held on 23 January 2024.
- COMMUNICATIONS
 To receive such communications as the Town Mayor, <u>ENCL: 3851</u>
 Leader of the Council, and the Town Clerk may wish to report.

The next meeting of Bridport Town Council will be on 23 January 2024