

Will Austin
Town Clerk

Mountfield
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To: Members of the Finance and General
Purposes Committee - Cllrs:
Nigel Amor, Rob Casey, Andrew Holdridge,
Anna Killick, Ann Langridge, Paddy Mooney,
Nigel Rawlings, Anne Rickard and Sarah
Williams.

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(Copy to other Town Council Members)

3 September 2024

Dear Town Councillor,

You are summoned to a meeting of the Finance and General Purposes Committee, to be held at **Mountfield, Rax Lane, Bridport, DT6 3JP** on **Monday 9 September 2024 at 7.00pm** when it is proposed to transact the following business. Limited spaces will be available for public attendance. Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Prior to the remainder of the Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this committee meeting.

1. **APOLOGIES**
To receive apologies for absence submitted by Members.
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest by members.

3. **MINUTES**
To confirm the minutes of the meeting of the Committee held on 10 June 2024 (previously circulated but [enclosed](#) for members of the Committee).
4. **BEST VALUE AND SCRUTINY SUB COMMITTEE**
To receive the minutes of the meeting held on 3 September 2024 and to consider the recommendations therein ([enclosed](#)).
5. **ENVIRONMENT & SOCIAL WELLBEING COMMITTEE**
To consider any recommendations arising from the meeting of the Environment & Social Wellbeing Committee held on 4 September 2024.
6. **MARKET & BUSINESS LIAISON WORKING GROUP**
To receive the notes of the meeting held on 18 June 2024 ([enclosed](#)) and agree any recommendations therein.
7. **FINANCIAL ESTIMATES 2024/25 – 1st REVISION**
To consider a report of the Town Clerk, [ENCL: 3920](#).
8. **BUDGET PLANNING 2024/25**
To consider a report of the Town Clerk, [ENCL: 3921](#).
9. **SERVICES ADMINISTERED BY THE TOWN SURVEYOR**
Town Surveyor to report on projects, [ENCL: 3922](#), and to agree any actions arising.
10. **WEST BAY DISCOVERY CENTRE**
To receive a verbal report on progress towards transfer of the Discovery Centre operation to Bridport Town Council.
11. **BRIDPORT TOWN COUNCIL FIVE-YEAR PLAN**
To receive a verbal update on the drafting of the council's five-year plan, and consider further input within the committee remit.
12. **DORSET COUNCIL – 'BIG CONVERSATION'**
To consider a draft response to a survey if available.
13. **ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN**
To receive and approve the external audit report for the former Bradpole Parish Council, [ENCL: 3923](#), and such other reports for Bridport Town Council or other former parish councils as may have been received by the day of the meeting.

14. INSURANCE
To receive a verbal update on arrangements for renewal of the Town Council's insurance policy.
15. REPRESENTATIVES TO OUTSIDE BODIES
To:
 - (i) Consider and agree any representatives to: Allington Hill & Cooper's Wood Community Group, Magna Housing, Precision Football Arena, Pymore Village Management Company, and Allington Hill & Cooper's Wood Community Group.
 - (ii) Approve a recommendation of the Planning Committee for a member representative to National Highways.
16. PAYMENT OF ACCOUNTS
To approve list number 2 – 2024/2025, [ENCL: 3918](#).
17. COMMUNICATIONS
To receive any correspondence for urgent communication.
18. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."
19. STAFFING MATTERS
Town Clerk and Town Surveyor to report on staffing matters, ENCL: 3924 (to follow). Members to agree any actions arising.
20. PROPERTY MATTERS
Town Surveyor to report. Members to agree any actions arising.

The next meeting of the Committee will be held on 11 November 2024