



Will Austin  
Town Clerk

Mountfield  
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To: Members of the Finance and General  
Purposes Committee - Cllrs:  
Nigel Amor, Rob Casey, Andrew Holdridge,  
Anna Killick, Ann Langridge, Paddy Mooney,  
Nigel Rawlings, Anne Rickard and Sarah  
Williams.

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(Copy to other Town Council Members)

5 November 2024

Dear Town Councillor,

You are summoned to a meeting of the Finance and General Purposes Committee, to be held at **Mountfield, Rax Lane, Bridport, DT6 3JP** on **Monday 11 November 2024 at 7.00pm** when it is proposed to transact the following business. Limited spaces will be available for public attendance. Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely

Town Clerk

This meeting is open to the press and public

## **AGENDA**

### **PUBLIC FORUM**

Prior to the remainder of the Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this committee meeting.

#### 1. APOLOGIES

To receive apologies for absence submitted by Members.



2. **DECLARATIONS OF INTEREST**  
To receive any declarations of interest by members.
3. **MINUTES**  
To confirm the minutes of the meeting of the Committee held on 9 September 2024 (previously circulated but [enclosed](#) for members of the Committee).
4. **ENVIRONMENT & SOCIAL WELLBEING COMMITTEE**  
To consider any recommendations arising from the meeting of the Environment & Social Wellbeing Committee held on 6 November 2024.
5. **MARKET & BUSINESS LIAISON WORKING GROUP**  
To receive the notes of the meeting held on 15 October 2024 ([enclosed](#)) and agree any recommendations therein.
6. **PUMP TRACK AND COMMUNITY HUB PROPOSALS**  
To consider outline proposals to be presented by Mr Giles Smith, [ENCL: 3941](#) and [ENCL: 3942](#), and agree any actions arising.
7. **FINANCIAL ESTIMATES 2024/25 – 2<sup>nd</sup> REVISION**  
To consider a report of the Town Clerk, [ENCL: 3937](#).
8. **BUDGET PLANNING 2024/25**  
Town Clerk to provide a verbal update on the work of the Budget Working Group.
9. **SERVICES ADMINISTERED BY THE TOWN SURVEYOR AND PROPERTY MANAGER**  
Town Surveyor and Property Manager to report on projects, [ENCL: 3938](#), and to agree any actions arising.
10. **BRIDPORT TOWN COUNCIL FIVE-YEAR PLAN 2024/29**  
To consider the draft five-year plan, [ENCL: 3939](#), insofar as it relates to the committee's remit, and to agree any actions arising.
11. **REPRESENTATIVES TO OUTSIDE BODIES**  
To confirm the Town Council's representative to Pymore Village Management Company.
12. **INTERNAL AUDIT ENGAGEMENT 2024/25**  
To consider and approve terms of engagement of the independent internal auditor for 2024/25, [ENCL: 3943](#).



13. PAYMENT OF ACCOUNTS  
To approve list number 3 – 2024/2025, [ENCL: 3940](#).
14. COMMUNICATIONS  
To receive any correspondence for urgent communication, and to receive any committee-relevant reports from councillor representatives to outside bodies.
15. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*  
*"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."*
16. STAFFING MATTERS  
Town Clerk to report on staffing matters. Members to agree any actions arising.
17. PROPERTY MATTERS  
Town Surveyor to report. Members to agree any actions arising.

**The next meeting of the Committee will be held on 13 January 2025**