

**Will Austin
Town Clerk**

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To all Town Councillors

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19 March 2025

Dear Councillor,

You are hereby summoned to a meeting of the Town Council to be held at **Bridport Town Hall on Tuesday 25 March 2025 at 7.00pm**, when it is proposed to transact the following business. Limited spaces will be available for public attendance. Virtual attendance can be made available, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely



Town Clerk

The meeting is open to the public

AGENDA

OPEN PUBLIC FORUM

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts:

1. A public discussion on a particular issue of current interest. Items for discussion, which shall be introduced by a councillor, shall be agreed by a previous Council meeting. There will be no overall time limit on public contributions in this section of the Open Forum, although individual contributions will not exceed three minutes in duration. The topic for discussion is “the impact of the population increase arising from the Foundry Lea development on health and care provision”.
2. Public questions or statements, primarily in respect of other items on the agenda of the Town Council meeting, but also in the interests of wider public discussion. Each question/contribution by a member of the public will not exceed three minutes in duration.

1. **APOLOGIES**
To receive apologies for absence submitted by Members, and to consider any new or extended leave of absence arrangements.
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest from members.
3. **MINUTES**
To approve the minutes of the meeting of the Town Council held on 21 January 2025 ([copy enclosed](#)).
4. **STANDING ORDER 4(k)(vi)**
Questions, if any, pursuant to Standing Order 4(k)(vi).
5. **COMMITTEES**
To receive the minutes of the following meetings, and adopt the decisions therein:
 - a. **Planning** **24 February 2025** ([copy enclosed](#))
 - b. **Planning** **17 March 2025** **(to be circulated at or prior to the meeting)**
 - c. **Finance & General Purposes** **10 March 2025** **(to be circulated at or prior to the meeting)**
 - d. **Environment and Social Wellbeing** **4 March 2025** **(to be circulated at or prior to the meeting)**
6. **ELECTION OF TOWN MAYOR, DEPUTY TOWN MAYOR AND LEADER OF THE COUNCIL 2025/2026**
In accordance with Standing Order 4(l) all members have been invited to submit nominations for the posts of Town Mayor, Deputy Town Mayor and Leader of the Council. The nominations received will be reported and the Council will be invited to approve its preferred candidates to go forward for election at the Annual Town Council meeting (Mayor Making).
7. **HOUSING WORKING GROUP**
To consider a report of the Town Clerk, [ENCL: 3994](#), and agree any actions arising.
8. **REPORTS FROM OUTSIDE BODIES**
Any reports that councillors may wish to make, not already presented at committees.

9. REPORTS

To receive any reports from:

- Dorset Police
- Dorset Council members
- Bridport Town Council ward members

10. OPEN PUBLIC FORUM

To recommend the issue for discussion at the next Open Public Forum at the Council meeting to be held on 24 June 2025.

11. ANNOUNCEMENTS & COMMUNICATIONS

To receive such announcements and communications as the Town Mayor, [ENCL: 3995](#), Leader of the Council, and the Town Clerk may wish to report.

12. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."

13. HONORARY TOWNSPERSON

Town Clerk to report.

The next meeting of Bridport Town Council will be on 24 June 2025