



# Bridport Town Council

**Will Austin  
Town Clerk**

Mountfield  
Bridport  
DT6 3JP  
Phone 01308 456722

e.mail: [Will.Austin@bridport-tc.gov.uk](mailto:Will.Austin@bridport-tc.gov.uk)

To all Town Councillors

1 May 2025

Dear Councillor,

The ANNUAL MEETING of the Town Council is to be held at **Bridport Town Hall on Thursday 8 May 2025 at 7.00pm**, when it is proposed to transact the business shown in the agenda below.

Yours sincerely

Town Clerk

The meeting is open to the public

## **AGENDA**

1. ELECTION OF TOWN MAYOR (Chair of the Council) for the ensuing municipal year 2025/26 and receive the declaration of acceptance of office, [ENCL: 4001](#).
2. APOLOGIES  
To receive apologies for absence submitted by members.
3. DECLARATIONS OF INTEREST  
To receive any declarations of interest by members.
4. ELECTION OF DEPUTY TOWN MAYOR (Vice-Chair of the Council) for the ensuing municipal year 2025/26 and receive the declaration of acceptance of office, [ENCL: 4001](#).

5. ELECTION OF LEADER OF THE TOWN COUNCIL  
for the ensuing municipal year 2025/26 and receive the declaration of acceptance of office, [ENCL: 4001](#).
6. MINUTES  
To confirm the minutes of the meeting of the Town Council held on 25 March 2025 [\(copy herewith\)](#).
7. COMMITTEES  
To receive and adopt the minutes of the following meetings:
  - a. Planning **28 April 2025** [\(copy herewith\)](#)
8. STANDING ORDER 14(b)  
Questions, if any, pursuant to Standing Order 4(k)(vi).
9. APPOINTMENT OF COMMITTEES, SUB COMMITTEES, WORKING GROUPS AND DELEGATION OF FUNCTIONS FOR 2025/26  
To establish committees, sub-committees and working groups for the ensuing municipal year 2025/26 and agree their terms of reference and delegations as set out in the Town Council's Constitution, [ENCL: 4002](#).
10. MEMBERSHIP OF COMMITTEES, SUB COMMITTEES AND WORKING GROUPS FOR 2025/26  
To appoint to member level bodies established under item 9 above, [ENCL: 4003](#).
11. STANDING ORDERS AND FINANCIAL REGULATIONS  
To confirm that the existing Council Standing Orders and Financial Regulations will apply for 2025/26.
12. ANNOUNCEMENTS  
To receive such communications as the Town Mayor, [ENCL: 4004](#),  
Leader of the Council and the Town Clerk may wish to report to Council.

**The next ordinary meeting of Bridport Town Council will be held on 24 June 2025.**