



Will Austin
Town Clerk

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To: Members of the Finance and General
Purposes Committee - Cllrs:
Nigel Amor, Rob Casey, Andrew Holdridge,
Anna Killick, Ann Langridge, Paddy Mooney,
Nigel Rawlings, Dave Rickard and
Sarah Williams.

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(Copy to other Town Council Members)

3 June 2025

Dear Town Councillor,

You are summoned to a meeting of the Finance and General Purposes Committee, to be held at **Mountfield, Rax Lane, Bridport, DT6 3JP** on **Monday 9 June 2025 at 7.00pm** when it is proposed to transact the following business. Limited spaces will be available for public attendance.

Yours sincerely

Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Prior to the remainder of the Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements for a maximum of three minutes each, in respect of items on the agenda of this committee meeting.

1. ELECTION OF CHAIR
To elect a Chair for the municipal year 2025/26.
2. APOLOGIES
To receive apologies for absence submitted by Members.



3. DECLARATIONS OF INTEREST

To receive any declarations of interest by members.

4. ELECTION OF VICE-CHAIR

To elect a Vice-Chair for the municipal year 2025/26.

5. MINUTES

To confirm the minutes of the meeting of the Committee held on 10 March 2025 (previously circulated, but [enclosed](#) for members of the Committee).

6. BEST VALUE & SCRUTINY SUB-COMMITTEE

To receive and adopt the minutes of the meeting held on 3 June 2025 (to be tabled at the meeting), and to consider the recommendations therein. Matters to be considered may include, but are not limited to:

- Reinvestment arrangements for funds withdrawn from the CCLA Property Fund;
- Policy reviews – Equality and Diversity Policy, Dignity at Work Policy, Safeguarding Policy, and Data Protection Policy;
- Report of the independent internal auditor, [ENCL: 4013](#);
- Draft annual accounts, [ENCL: 4014](#); and
- Draft annual report, [ENCL: 4015](#).

7. ENVIRONMENT & SOCIAL WELLBEING COMMITTEE

To consider any recommendations arising from the meeting of the Environment & Social Wellbeing Committee held on 4 June 2025. Matters to be considered may include, but are not limited to the following, summarised in [ENCL: 4016](#):

- Land to the Rear of Badger Row – acquisition for allotments;
- Jellyfields, and Bothenhampton Nature Reserve – authority to pursue asset transfer;
- Bridport Millennium Green Trust – agreement with the Town Council;
- Angling on the Rivers Brit and Asker – draft agreement with Friends of Rivers Flyfishers; and
- Burton Road to West Bay Trailway – draft management plan for public consultation.

8. MARKET & BUSINESS LIAISON WORKING GROUP

To receive the notes of the meeting held on 8 April 2025 ([enclosed](#)) and to consider any recommendations therein.



9. LAND ADJACENT TO THE BRIDLEWAY, BURTON ROAD TO WEST BAY
To consider a report of the Town Clerk, [ENCL: 4018](#), and agree any actions arising.
10. APPOINTMENTS & REPRESENTATIVES OF THE COUNCIL
To confirm representatives to outside bodies, [ENCL: 4019](#).
11. SERVICES ADMINISTERED BY THE TOWN SURVEYOR AND PROPERTY MANAGER
Town Surveyor and Property Manager to report on projects, [ENCL: 4020](#), and to agree any actions arising.
12. PAYMENT OF ACCOUNTS
 - (i) To approve list number 6 – 2024/2025, [ENCL: 4021](#).
 - (ii) To approve list number 1 – 2025/2026, to be tabled at the meeting if available.
13. COMMUNICATIONS
To receive any correspondence for urgent communication, and to receive any committee-relevant reports from councillor representatives to outside bodies.
14. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."
15. LAND ADJACENT TO THE BRIDLEWAY, BURTON ROAD TO WEST BAY
To consider a property-related legal matter, and agree any actions arising. Town Surveyor to report.
16. REVIEW OF FINANCE SOFTWARE
To receive a report of the Finance & Office Manager reviewing the council's finance and accounting software, and to agree any actions arising.
17. CAR PARK ENFORCEMENT
To review enforcement arrangements and agree any actions arising. Town Surveyor to report.

The next meeting of the Committee will be held on 8 September 2025