

**Sally Freemantle**  
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To all Town Councillors

15 September 2025

Dear Councillor,

You are hereby summoned to a meeting of the Town Council to be held at **Bridport Town Hall** on **Tuesday 23 September 2025 at 7.00pm**, when it is proposed to transact the following business. Limited spaces will be available for public attendance.

Yours sincerely



Town Clerk

The meeting is open to the public

### **AGENDA**

#### **OPEN PUBLIC FORUM**

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts:

1. A public discussion on a particular issue of current interest. Items for discussion, which shall be introduced by a councillor, shall be agreed by a previous Council meeting. There will be no overall time limit on public contributions in this section of the Open Forum, although individual contributions will not exceed three minutes in duration. The topic for discussion is 'Police and Crime Plan with an update on Bridport Police Station' by David Sidwick Dorset Police & Crime Commissioner.
2. Public questions or statements, primarily in respect of other items on the agenda of the Town Council meeting, but also in the interests of wider public discussion. Each question/contribution by a member of the public will not exceed three minutes in duration.

## 1. ELECTION OF LEADER OF THE TOWN COUNCIL

In light of the resignation of the current Leader of the Council, members are asked to nominate a new Leader of the Council.

## 2. APOLOGIES

To receive apologies for absence submitted by Members, and to consider any new or extended leave of absence arrangements.

### 3. DECLARATIONS OF INTEREST

To receive any declarations of interest from members.

4. MINUTES

To approve the minutes of the meeting of the extraordinary Town Council held on 4 August 2025 ([copy enclosed](#)), and to note that the minutes of the Town Council meeting held on 24 June 2025 had been signed as a correct record at that meeting.

5. STANDING ORDER 4(k)(vi)

Questions, if any, pursuant to Standing Order 4(k)(vi) – Receipt and consideration of any questions from councillors, provided such questions are notified to the Proper Officer, in writing, at least two clear days before the meeting.

## 6. COMMITTEES

To receive the minutes of the following meetings, and adopt the decisions therein:

### a. Planning

**21 July 2025**

**(copy enclosed)**

## b. Planning

**(Min No.25)**

**1 September 2025**

**(copy enclosed)**

## Dorset Local Plan Consultation

Including the ratification of the Working Group membership for the Dorset Local Plan response with councillors Ian Bark, Jonathan Bourbon, Sarah Carney, Kelvin Clayton, Anna Killick, Paddy Mooney and David Worthington as members.

**c. Finance & General Purposes**

**8 September 2025**

**(copy enclosed)**

**Including the following recommendations:**

**(Min No.24)**

## Budget Planning 2025/26

RECOMMENDED: (i) membership of the Budget Working Group shall be Cllrs Ian Bark, Andrew Holdridge, Anna Killick, Ann Langridge, Paddy Mooney and Sarah Williams; and

(ii) Cllr Dave Rickard be a reserve member of the Budget Working Group.

(Min No.33)

**Representatives on outside bodies – Dorset Association of Parish and Town Councils**

RECOMMENDED: to be deferred to Full Council on the 23 September 2025.

- d. **Environment and Social Wellbeing**      **3 September 2025**      **(to follow)**
7. **DORSET COUNCIL LOCAL PLAN**  
To agree the Terms of Reference for the Dorset Local Plan Response Working Group, [ENCL: 4044](#) and to agree Bridport Town Council's response to the Local Plan consultation (to follow).
8. **THE LITERARY AND SCIENTIFIC INSTITUTE – UPDATE**  
To receive an update for information from the Town Council's representative Cllr Jonathan Bourbon on behalf of David Lee LSi Trustee, [ENCL: 4045](#).
9. **HSBC BANK ACCOUNT SIGNATORIES**  
To agree the updated mandate, [ENCL: 4043](#).
10. **PUBLIC OPEN FORUM**  
The issue for discussion at the next Open Public Forum at the Council meeting to be held on 25 November 2025 will be the Cradle to Career Project by Adam Shelley The Sir John Colfox Academy.
11. **COMMUNICATIONS: FOR INFORMATION ONLY**  
To receive such communications as the Town Mayor, [ENCL 4042](#), Leader of the Council and the Town Clerk may wish to report to Council.

**The next meeting of Bridport Town Council will be on 25 November 2025**