

BRIDPORT TOWN COUNCIL



Sally Freemantle
Town Clerk

To Members of the Best Value and Scrutiny
Sub Committee: Cllrs: Jonathan Bourbon,
Sarah Carney, Anna Killick, Ann Langridge,
Paddy Mooney, Nigel Rawlings, Anne
Rickard, Dave Rickard and Steve Williams.

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(Copy for information to other Members of
the Town Council)

25 November 2025

Dear Town Councillor,

You are summoned to a meeting of the Best Value and Scrutiny Sub-Committee to be held at **Mountfield, Rax Lane, Bridport DT6 3JP** on **Tuesday 2 December 2025 at 11.00am** when it is proposed to transact the following business. Virtual attendance can be made available for members of the public, provided a request is received by the Clerk, by midday on the day preceding the meeting.

Yours sincerely

Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Prior to the remainder of the Sub Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda.

1. APOLOGIES
To receive apologies for absence submitted by members.
2. DECLARATIONS OF INTEREST
To receive any declarations of interest submitted by members.
3. MINUTES
To confirm the minutes of the meeting of the Sub-Committee meeting held on 2 September 2025 ([copy enclosed](#)).
4. WEST BAY CAR BOOT SALES SCHEME
To agree the membership of the West Bay Car Boot Sale Grants Panel for 2026, to accord with the previously resolved structure of five town councillors and two Dorset Council members.
5. INTERNAL AUDIT
To receive, consider, and approve the interim report of the independent internal auditor, [ENCL: 4064](#).
6. REQUEST FROM HARMONY
Harmony has requested a service level agreement with the Town Council. They need to raise between £80k and £100k in addition to their lottery grant, in order to run their drop-in services (£42k p/a) and to fund all the core costs of running the charity. Harmony is therefore requesting a contribution of £5,000 per year from the Town Council.
[ENCL: 4065](#), [ENCL 4066](#).
7. REQUEST FROM BRIDPORT ARTS CENTRE
Bridport Arts Centre is preparing an application to Dorset Council for Section 106 funding and has requested a letter of support from the Town Council. [ENCL: 4067](#).
8. 2020 SKATE & RIDE – SERVICE LEVEL AGREEMENT
To consider a report of the Town Clerk, [ENCL: 4068](#), regarding the 2020 Skate & Ride Service Level Agreement.
9. LSI BRIDPORT
To consider the development proposal of the LSI Bridport, [ENCL: 4071](#).
10. CITIZENS ADVICE BUREAU ANNUAL REPORT
To consider the annual report of the Citizens Advice Bureau. [ENCL: 4069](#).

11. SUMMARY OF INCOME AND EXPENDITURE
To receive a summary of income and expenditure and report by the Responsible Finance Officer (RFO) [ENCL: 4070, ENCL 4072.](#)
12. COMMUNICATIONS
To receive any correspondence for urgent communication.
13. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*
To resolve: "That in view of the confidential nature of the business (work in progress) about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw".
14. DRAFT ESTIMATES 2026/27
To receive proposals for next year's budget, following discussions at the Budget Working Group. (To follow after Budget Working Group meeting on 1 December 2025). Decisions on the budget will be taken at the Finance and General Purposes Committee on 12 January 2025 and then Full Council on 20 January 2025.

The next meeting of this Sub Committee will be held on 3 March 2026.