



Sally Freemantle  
Town Clerk

To: Members of the Finance and General  
Purposes Committee - Cllrs: Nigel Amor,  
Jonathan Bourbon, Rob Casey, Andrew  
Holdridge, Anna Killick, Ann Langridge, Anne  
Rickard, Sarah Williams and Dave Worthington

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(Copy to other Town Council Members)

1 June 2026

Dear Town Councillor,

You are summoned to a meeting of the Finance and General Purposes Committee, to be held at **Mountfield, Rax Lane, Bridport, DT6 3JP** on **Monday 8 June 2026 at 6.30pm** when it is proposed to transact the following business. Limited spaces will be available for public attendance.

Yours sincerely

Town Clerk

This meeting is open to the press and public

### **AGENDA**

1. ELECTION OF CHAIRMAN  
To elect a Chairman for the municipal year 2026/2027

### **PUBLIC FORUM**

Prior to the remainder of the Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements for a maximum of three minutes each, in respect of items on the agenda of this committee meeting.

2. APOLOGIES  
To receive apologies for absence submitted by Members.



3. **DECLARATIONS OF INTEREST**  
To receive any declarations of interest by members.
4. **ELECTION OF VICE-CHAIR**  
To elect a Vice-Chair for the municipal year 2026/27.
5. **MINUTES**  
To confirm the minutes of the meeting of the Committee held on 9 March 2026 (previously circulated, but enclosed for members of the Committee).
6. **BEST VALUE & SCRUTINY SUB-COMMITTEE**  
To receive and adopt the minutes of the meeting held on 2 June 2026 (to follow), and to consider the recommendations therein. Matters to be considered include, but are not limited to:
  - Annual Accounts 2026/27, ENCL: 4129.
  - Report of the Finance & Office Manager, ENCL: 4129
7. **GRANT FUNDING PRIORITIES**  
To consider the recommendation by Members of the Best Value & Scrutiny Sub-Committee that the funding priorities for the forthcoming grant application process be:
  - Mental Health support for young people
  - Youth and young people
  - Mental Health support
8. **ENVIRONMENT & SOCIAL WELLBEING COMMITTEE**  
To consider any recommendations arising from the meeting of 3 June 2026 (to follow), and to consider the recommendations therein.
9. **MARKET & BUSINESS LIAISON WORKING GROUP**  
To receive the notes of the meeting held on 21 April 2026 (enclosed) and to consider any recommendations therein.
10. **APPOINTMENTS & REPRESENTATIVES OF THE COUNCIL**  
To confirm representatives to outside bodies, ENCL: 4133.
11. **BUDGET PLANNING 2027/28**  
To consider a report of the Town Clerk, ENCL: 4134.
12. **BRIDPORT & DISTRICT CITIZENS ADVICE – REQUEST FOR FURTHER FUNDING SUPPORT**



To consider the request from Bridport & District Citizens Advice, [ENCL: 4135.](#)

13. CREDIT CARD APPROVAL  
To consider a report from the Finance and Office Manager, [ENCL: 4136.](#)
14. INTERNAL AUDIT  
To consider a verbal report following a visit from the internal auditor on the 8<sup>th</sup> June 2026.
15. SERVICES ADMINISTERED BY THE TOWN SURVEYOR AND PROPERTY MANAGER  
Town Surveyor and Property Manager to report on projects, [ENCL: 4137](#), and to agree any actions arising.
16. PAYMENT OF ACCOUNTS  
To approve the payments list for 01/01/2026 to 31/03/2026 (to follow).
17. TOWN COUNCIL OFFICES OPENING HOURS  
To consider a report of the Town Clerk [ENCL: 4139.](#)
18. MILEAGE ALLOWANCE  
To consider a report of the Finance & Office Manager [ENCL: 4140.](#)
19. COMMUNICATIONS  
To receive any correspondence for urgent communication, and to receive any committee-relevant reports from councillor representatives to outside bodies.
20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw.
21. PROPERTY MATTERS/ASSET OF COMMUNITY VALUE  
To consider a confidential report of the Town Clerk and agree any actions arising (to follow).
22. STAFFING MATTERS  
To consider a confidential report of the Town Clerk and agree any actions arising (to follow).



23. RESIDENTIAL/COMMERCIAL LEASE

To consider a confidential report of the Town Clerk and agree any actions arising (to follow).

24. COMPLAINTS

To consider a confidential report of the Town Clerk and agree any actions arising (to follow).

**The next meeting of the Committee will be held on 14 September 2026**