



Sally Freemantle
Town Clerk

To: Members of the Finance and General
Purposes Committee - Cllrs: Jonathan Bourbon,
Rob Casey, Andrew Holdridge, Anna Killick, Ann
Langridge, Anne Rickard, Sarah Williams and
David Worthington

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(Copy to other Town Council Members)

7 September 2026

Dear Town Councillor,

You are summoned to a meeting of the Finance and General Purposes Committee, to be held at **Mountfield, Rax Lane, Bridport, DT6 3JP** on **Monday 14 September 2026 at 6.30pm** when it is proposed to transact the following business. Limited spaces will be available for public attendance.

Yours sincerely

Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Prior to the remainder of the Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements for a maximum of three minutes each, in respect of items on the agenda of this committee meeting.

1. **APOLOGIES**
To receive apologies for absence submitted by Members.



2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest by members.
3. **MINUTES**
To confirm the minutes of the meeting of the Committee held on 8 June 2026 (previously circulated, but [enclosed](#) for members of the Committee).
4. **BEST VALUE & SCRUTINY SUB-COMMITTEE**
To receive and adopt the minutes of the meeting held on 8 September 2026 (to follow), and to consider the recommendations therein. Matters to be considered include, but are not limited to:
 - i) Town Council Grants to smaller Bodies 2026/27
 - ii) Town Council Grants to larger Bodies 2026/27
 - iii) Insurance Renewal
5. **ENVIRONMENT & SOCIAL WELLBEING COMMITTEE**
To consider any recommendations arising from the meeting of 9th September 2026 (to follow), and to consider the recommendations therein.
6. **MARKET & BUSINESS LIAISON WORKING GROUP**
To receive the notes of the meeting held on 16 June 2026 ([enclosed](#)) and to consider any recommendations therein.
7. **INCOME AND EXPENDITURE 2026/27**
To receive the Income and Expenditure Report for Quarter One 2026/27 of the Finance and Office Manager, [ENCL: 4160.](#)
8. **PAYMENT OF ACCOUNTS**
To approve the payments list for 1st April 2026 to 30th June 2026, [ENCL: 4161.](#)
9. **BANK RECONCILIATION**
To approve and sign the Bank Reconciliation, [ENCL: 4162.](#)
10. **BANKING ARRANGEMENTS**
To consider a report of the Finance and Office Manager and agree any actions arising, [ENCL 4163.](#)



11. PAY AWARD 2026/27
To consider a report of the Finance and Office Manager, [ENCL: 4164](#)
12. COMMUNICATIONS
To receive any correspondence for urgent communication, and to receive any committee-relevant reports from councillor representatives to outside bodies.
13. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw.
14. MOUNTFIELD TOP FLOOR ACCOMMODATION
To consider a report of the Town Clerk regarding the top floor of Mountfield (to follow).
15. DEBT MANAGEMENT
To consider a confidential report of the Finance and Office Manager regarding long-term debtors and agree actions arising, ENCL: 4166.
16. ELECTRIC PALACE
 - i) To consider minutes and recommendations from the Electric Palace Working Group (previously circulated);
 - ii) To consider a confidential report of the Finance and Office Manager, ENCL 4167.
17. STAFFING MATTERS
To consider a confidential report of the Town Clerk and agree any actions arising (to follow).

The next meeting of the Committee will be held 9 November 2026