BRIDPORT TOWN COUNCIL

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Town Clerk

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To all Town Councillors

17 November 2026

Dear Councillor,

You are hereby summoned to a meeting of the Town Council to be held at **Mountfield, Rax Lane** on **Tuesday 24 November 2026 at 6.30pm,** when it is proposed to transact the following business. Limited spaces will be available for public attendance.

Yours sincerely



Town Clerk

The meeting is open to the public

AGENDA

OPEN PUBLIC FORUM

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes.:

Public questions or statements, primarily in respect of other items on the agenda of the Town Council meeting, but also in the interests of wider public discussion. Each question/contribution by a member of the public will not exceed three minutes in duration.

1. APOLOGIES
To receive apologies for absence submitted by Members, and to consider any new or extended leave of absence arrangements.

2. DECLARATIONS OF INTEREST
To receive any declarations of interest from members.

3. ELECTION OF DEPUTY TOWN MAYOR
(Vice-Chair of the Council) for the remainder of the municipal year 2026/27 and receive the declaration of acceptance of office.

4. MINUTES
To approve the minutes of the meeting of the Town Council held on 22 September 2026 (copy enclosed) and the Extraordinary Town Council meeting held on 9th November 2026 (to follow).

5. STANDING ORDER 4(k)(vi)
Questions, if any, pursuant to Standing Order 4(k)(vi) – Receipt and consideration of any questions from councillors, provided such questions are notified to the Proper Officer, in writing, at least two clear days before the meeting.

6. COMMITTEES
To receive the minutes of the following meetings, and adopt the decisions therein:

a.	**Planning**	**28 September 2026**	**(copy enclosed)**
b.	**Planning**	**2 November 2026**	**(copy enclosed)**
c.	**Finance & General Purposes**	**9 November 2026**	**(copy enclosed)**

Including the following recommendations:
Min No. 53 **Financial Regulations**

RECOMMENDED: that the updated Financial Regulations be approved.

d.	**Environment and Social Wellbeing**	**4 November 2026**	**(copy enclosed)**

7. NEIGHBOURHOOD PLAN WITH AMENDMENTS
To consider a report by the Town Clerk, ENCL: 4194.

8. COMMITTEE MEMBERSHIP AND MEMBERSHIP OF REPRESENTATIVES ON OUTSIDE BODIES
To consider a report by the Town Clerk, ENCL: 4191.

9. TOWN CRIER'S REPORT
To receive details of the Town Crier's engagements from 1st November 2025 to 31st October 2026, ENCL: 4189.

10. REPORTS
To receive any reports from:
• Dorset Council members
• Bridport Town Council ward members.

11. FORWARD PLANNING OF PUBLIC OPEN FORUM
To consider a topic for the March meeting of the Town Council.

12. COMMUNICATIONS
To receive such communications as the Town Mayor, ENCL: 4190, Leader of the Council, ENCL:4193 and the Town Clerk may wish to report to Council.

13. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw.

14. BRIDPORT TENNIS CLUB LEASE
To consider a confidential report of the Property Manager, ENCL: 4192.

15. ELECTRIC PALACE
To consider a confidential report of the Town Clerk, ENCL: 4196 (to follow).

16. ICO UPDATE
To consider a verbal report by the Town Clerk.

The next meeting of Bridport Town Council will be on 19 January 2027